



Santee School District

SCHOOLS:

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative
- Success Program

Douglas E. Giles
 Educational Resource Center
 9619 Cuyamaca Street
 Santee, California

**BOARD OF EDUCATION
 REGULAR MEETING
 AGENDA
 February 5, 2019**

District Mission

Santee School District assures a quality education, empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.

	<u>Page #:</u>
A. OPENING PROCEDURES – 7:00 p.m.	5
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3. Pledge of Allegiance	
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<i>During this time, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.</i>	
D. CONSENT ITEMS	13
<i>Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Request to speak cards should be submitted in advance.</i>	
Superintendent	
1.1. <u>Approval of Minutes</u>	14
It is recommended that the Board of Education approve meeting minutes with any necessary modifications.	

BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan
 DISTRICT SUPERINTENDENT · Kristin Baranski, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · www.santeesd.net

Business Services

- 2.1. Approval/Ratification of Travel Requests** 29
It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.
- 2.2. Approval/Ratification of Revolving Cash Report** 32
It is recommended that the Board of Education approve/ratify revolving cash checks as listed.
- 2.3. Acceptance of Donations, Grants, and Bequests** 34
It is recommended that the Board of Education accept donations listed in the item and authorize letters of appreciation to be sent on behalf of the Board.
- 2.4. Approval/Ratification of General Services Agreements** 35
It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.
- 2.5. Approval/Ratification of Agreement for Mileage Reimbursement in Lieu of District Transportation** 36
It is recommended that the Board of Education approve/ratify the Parent/Guardian agreement for mileage reimbursement in lieu of District transportation.
- 2.6. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)** 37
It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the month of December 2018.
- 2.7. Approval/Ratification of Final Contract, Change Order #1 and Filing Notice of Completion for Bid #1718-077-102 Installation and Site Work for New Modular Classroom Buildings at Pepper Drive School** 43
It is recommended that the Board of Education approve/ratify the final contract amount and change order #1 and authorize/ratify filing of Notice of Completion documents for Bid #1718-077-102 – Installation and Site Work of New Modular Classroom Buildings at Pepper Drive School.
- 2.8. Approval/Ratification of Change of Scope and Cost for the Rio Seco School Ballfield Netting Project** 44
It is recommended that the Board of Education approve/ratify the change of scope and cost for the Rio Seco School Ballfield Netting Project.

Educational Services

- 3.1. Approval of Comprehensive School Safety Plans** 45
It is recommended that the Board of Education approve the 2018-19 Comprehensive School Safety Plans.
- 3.2. Annual Approval of School Plans for Student Achievement** 47
It is recommended that the Board of Education approve the School Plans for Student Achievement and Parent Involvement Policy for each of the schools.
- 3.3. Approval of Individual Services Agreement with San Diego Center for Children for Nonpublic School Services** 48
It is recommended that the Board of Education approve the Nonpublic School Individual Services Agreement with San Diego Center for Children School for the term of January 28, 2019 through June 30, 2019.

Human Resource/Pupil Services

- 4.1. Personnel, Regular** 49
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. Approval of New Probationary Teachers** 52
It is recommended that the Board of Education approve probationary status to identified temporary teachers.
- 4.3. Approval of 2018-2019 Implementation Plan for the California Healthy Kids Survey (CHKS)** 53
It is recommended that the Board of Education approve the 2018-2019 implementation plan for the California Health Kids Survey.
- 4.4. Approval of Tentative Agreement with California School Employees Association and its Santee Chapter No. 557 (CSEA) for the Summer Assistance Benefits Program (AB 1808)** 55
It is recommended that the Board of Education approve the tentative agreement with CSEA for the Summer Assistance Benefits Program.

E. DISCUSSION AND/OR ACTION ITEMS 59
Members of the audience wishing to address the Board about any of the following items should submit a request to speak card in advance.

Business Services

- 1.1. Approval of Monthly Financial Report** 68
It is recommended that the Board of Education approve the Monthly Financial Report, as presented.
- 1.2. Imminent Facility Needs** 63
This is an information item. Action, if any, is at the discretion of the Board of Education.
- 1.3. 2006 Capital Improvement Program Update** 65
This is an information item. Action, if any, is at the discretion of the Board of Education.

F. BOARD POLICIES AND BYLAWS 66

- 1.1. Second Reading: Revised Board Policy 5141.6, School Health Services** 67
It is recommended that the Board of Education approve revised Board Policy 5141.6, School Health Services.
- 1.2. First Reading: Revised Board Bylaw 9323, Meeting Conduct** 72
Revised Board Bylaw 9323, Meeting Conduct is being presented for a first reading. Action, if any, is at the discretion of the Board of Education.
- 1.3. First Reading: Revised Board Policy 6020, Parent Involvement** 77
Revised Board Bylaw 6020, Parent Involvement, is being presented for a first reading. Action, if any, is at the discretion of the Board of Education.
- 1.4. First Reading: Revised Board Policy 6142.3, Civic Education** 81
Revised Board Bylaw 6142.3, Civic Education, is being presented for a first reading. Action, if any, is at the discretion of the Board of Education.

G.	EMPLOYEE ASSOCIATION COMMUNICATION	84
H.	BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS	84
I.	CLOSED SESSION	84
1.	<u>Conference with Labor Negotiator</u> (Gov't. Code § 54956.8) <i>Purpose: Negotiations</i> <i>Agency Negotiators: Tim Larson, Assistant Superintendent</i> <i>Employee Organizations: Santee Teachers Association (STA); and</i> <i>Classified School Employees Association (CSEA)</i>	
2.	<u>Public Employee Performance Evaluation</u> (Gov't. Code § 54957) <i>Superintendent</i>	
J.	RECONVENE TO PUBLIC SESSION	84
K.	ADJOURNMENT	84

Please note: Per SB 343, the supporting documents for this meeting agenda are available in the lobby at the Santee School District Office, located at 9625 Cuyamaca St., Santee, CA 92071 and will be available for viewing at the meeting. The next regular meeting of the Board of Education is scheduled for February 19, 2019, at 7:00 p.m., in the Douglas E. Giles Educational Resource Center. Santee School District complies with the Americans with Disabilities Act. If you require reasonable accommodations including alternate formats for this meeting, contact the Superintendent's Office at (619) 258-2304 at least two (2) days before the meeting date.

Members present:

Fox
 Burns
 Ryan
 Levens-Craig
 El-Hajj

ITEM A. OPENING PROCEDURES – 7:00 P.M.

1. Call to Order and Welcome
2. District Mission
Santee School District assures a quality education empowering students to achieve academic excellence and to develop life skills needed for success in a diverse and changing society.
3. Pledge of Allegiance
4. Approval of Agenda for the February 5, 2019, regular meeting

Agenda Item A.

Item B. REPORTS AND PRESENTATIONS

The following items are presented for Board information:

1. Superintendent's Report
 - 1.1. Developer Fees and Collection Report
 - 1.2. Use of Facilities Report
 - 1.3. Enrollment Report
 - 1.4. Schedule of Upcoming Events

2. Spotlight on Education: Carlton Oaks School

DEVELOPER FEES COLLECTION REPORT
2018-19
CUMULATIVE THROUGH JANUARY 22, 2019

Residential Rate: \$2.16 per square foot - effective 6/19/16 - 6/19/18; \$2.35 per square foot - effective 6/20/18
Commercial Rate: \$0.35 per square foot - effective 6/19/16 - 6/19/18; \$0.38 per square foot - effective 6/20/18
Self Storage Rate: \$0.15 per square foot - effective 6/19/16 - 6/19/18; \$0.07 per square foot - effective 6/20/18

COM	RES	ADDRESS	DATE OF COLLECT.	SQUARE FEET	AMOUNT	SCHOOL OF ATTENDANCE
		10920 Summit Ave. (Exempt)	07/09/18	9,263	\$0.00	CP
	X	9433 Mandeville Road	07/19/18	798	\$1,875.30	CH
	X	681 Kenney Street	07/25/18	815	\$309.70	PD
	X	9707 Abbeyfield Road	07/25/18	868	\$2,039.80	RS
	X	8983, 8987, 8999, 9013, 9023, 9045, 8059 Hightail Dr.				
		8966, 8954 Trailridge Ave	07/30/18	594	\$1,395.00	CO
	X	1731 Garywood St.	08/20/18	772	\$1,814.20	PD
	X	1329 Wenatchee Ave	08/28/18	802	\$1,884.70	PD
	X	9078 Hightail Drive	09/18/18	273	\$641.55	CO
	X	8701 Mesa Road Unit #150	10/08/18	594	\$1,395.90	CFH
	X	1920 N. Marshall Ave Building H	10/10/18	10,700	\$4,066.00	PD
	X	1890 N. Marshall Ave Building J	10/10/18	35,800	\$13,604.00	PD
	X	1890 N. Marshall Ave Building K	10/10/18	8,200	\$3,116.00	PD
	X	1890 N. Marshall Ave Building G	10/10/18	10,762	\$4,089.56	PD
	X	10123 Riverwalk Drive	10/12/18	3,541	\$1,345.58	RS
	X	8618 Cuyamaca Street	10/18/18	11,154	\$4,238.52	PA
	X	8616 Cuyamaca Street	10/26/18	897	\$340.86	PA
	X	8860 Ellsworth Cricle	12/04/18	540	\$1,269.00	PA
TOTAL PAGE 1					\$43,425.67	

- *Additional square footage (total is over 500 square feet)
- ** Fee Exempt - Senior / Elder Care Facility
- *** Fee Exempt - Less than 500 square feet
- **** Fee Exempt - Religious Facility

Requests For Use Of Facilities - February 5, 2019

Group	Location	Date	Days	Time	Attend	Fees
<u>Caion Park</u>						
Santana National Little League (Board Meeting, Draft Night)	Multi-Purpose Classrooms	1/14/19 - 1/25/19	Mon - Fri	5:00 pm - 7:00 pm	11 - 15	
Santee ASA Softball (Softball Draft)		01/23/19	Wednesday	4:00 pm - 8:00 pm	25	
<u>Carlton Hills</u>						
West Hills Little League (Majors Draft)	Multi-Purpose	01/12/19	Saturday	9:30 am - 1:00 pm	50	\$209.75
West Hills Little League (Majors Draft)	Multi-Purpose	01/27/19	Sunday	12:00 pm - 4:00 pm	25	\$192.00
West Hills Little League (Scorekeepers Clinic)	Multi-Purpose	02/07/19	Thursday	5:30 pm - 8:00 pm	50	
Carlton Hills School (D.C. Trip Meeting)	Multi-Purpose	2/6/19 & 4/8/19	Wed & Mon	6:00 pm - 7:30 pm	60	
<u>Carlton Oaks</u>						
PTA (Science Night)	Multi-Purpose	01/30/19	Wednesday	5:30 pm - 7:30 pm	100	TBD
PTA (Mother/Son Luau)	Multi-Purpose	2/16/19	Saturday	4:00 pm - 6:00 pm	100	
PTA (Art Night)	Kindergarten Playground	3/20/19	Wednesday	5:30 pm - 7:00 pm	75	
<u>Hill Creek</u>						
CYT (CYT @ School - Greatest Show)	Multi-Purpose Classroom	1/10/19 - 2/28/19	Thursday	1:45 pm - 3:30 pm	15	\$625.00
River Village HOA (HOA Meeting)		1/8, 4/9, 7/9, 10/8/19	Tuesday	5:00 pm - 7:00 pm	20	
<u>Pepper Drive</u>						
Calif Fitness Fun - Heartlight San Diego (After-School Dance Classes)	Grass Area Near Back Exit	1/28/19 - 5/10/19	Monday	2:25 pm - 3:25 pm	20	
<u>Rio Seco</u>						
Pacific Hills Chess Academy (Chess Class)	Classroom	1/9/19 - 6/5/19	Wednesday	2:20 pm - 3:50 pm	20	
Superintendent's Office (Logistics Meeting)	Multi-Purpose	1/10/19	Thursday	3:30 pm - 5:00 pm	25	
K-6 NGSS Cohort (Professional Learning)	Multi-Purpose	1/29/19	Tuesday	8:00 am - 3:00 pm	25	

*****NOTE: USE MAY BE LIMITED DUE TO MODERNIZATION AT VARIOUS SITES & ALL CARNIVALS TAKE PRECEDENCE OVER GROUPS.**

Santee School District
 ENROLLMENT REPORT
 2/1/2019
 Month 7 Week 2
 School Week 24

SCHOOL	REGULAR ED														SPECIAL ED								Total All										
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	02/01/19	02/02/18	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	02/01/19	02/02/18	# Diff	% Diff	02/01/19	01/25/19	# Diff	
Cajon Park		15	107	89	101	96	98	116	107	115	93	937	930	7	0.8%	1	5	9	8	6	3	12	9	13	64	75	-11	-14.7%	1001	1000	1		
Carlton Hills	8	22	72	64	72	67	76	57	55	65	63	621	607	14	2.3%	7	4	4	5	3	3	6	3	9	44	33	11	33.3%	665	668	-3		
Carlton Oaks			81	84	79	87	73	77	99	85	121	796	775	21	2.7%	4	7	8	8	5	9	6	11	11	67	62	5	8.1%	883	867	-4		
Chet F. Harritt	13	13	83	81	72	88	69	64	50	49	61	643	652	-9	-1.4%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	643	642	1	
Hill Creek	14	25	77	98	87	84	77	76	75	59	86	738	760	-22	-2.9%	4	3	5	1	7	4	1	0	0	25	21	4	19.0%	763	760	3		
Pepper Drive			107	102	111	107	90	131	113	100	98	959	965	-6	-0.6%	0	0	0	0	0	0	5	4	2	11	8	3	37.5%	970	969	1		
Pride Academy	13	22	52	63	71	83	61	56	77	44	46	588	568	0	0.0%	0	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	588	570	-2	
Rio Seco			92	98	118	91	105	105	113	123	92	937	943	-6	-0.6%	5	6	6	3	3	8	11	13	8	63	52	11	21.2%	1000	999	1		
Sycamore Canyon	12	22	60	66	54	34	43	44	29	0	0	364	374	-10	-2.7%	0	0	0	0	0	0	0	0	0	0	0	0	0.0%	364	363	1		
SUBTOTAL	60	119	731	745	765	717	692	726	716	650	640	6563	6574	-11	-0.2%	0	21	25	30	23	24	27	41	40	43	274	251	23	9.2%	6837	6838	-1	
Alternative School			3	0	3	5	3	2	3	4	4	27	24	3	12.5%																27	28	-1
Santee Success									1	5		6	5	1	20.0%															6	5	1	
NPS												0	0							1	3		3	1	8	9	-1	-11.1%	8	8	0		
SUBTOTAL			3	0	3	5	3	2	3	5	9	33	29	4	13.8%	0	0	0	0	1	0	3	0	3	1	8	9	-1	-11.1%	41	41	0	
TOTAL	60	119	734	745	768	722	695	728	721	655	649	6596	6603	-7	-0.1%	0	21	25	30	24	24	30	41	43	44	282	260	22	8.5%	6878	6879	-1	

Please note: Special Ed. PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	TK 4yo	EAK 4yo	Total All
Cajon Park	0		0	1001
Carlton Hills	0		15	680
Chet F Harritt	0		9	652
Hill Creek	0		12	775
Prospect Ave	0		11	579
Sycamore Canyon	60	1	12	437
Total PK/EAK	60	1	59	

Total Enrollment Including PK
6998

Schedule of Upcoming Events

Date	Event
February 4	Communication Committee; 3:30 p.m., ERC – Meeting Cancelled
February 5	Board Meeting; 7:00 p.m.
February 14	District Advisory Committee (DAC); 6:00 p.m., at ERC
February 15	District English Learner Advisory Committee (DELAC); 9:00 am, ERC
February 11	Lincoln Holiday – Schools and Departments Closed
February 18	President’s Day Holiday – Schools and Departments Closed
February 19	Board Meeting; 7:00 p.m.
February 28 21 (note new meeting date)	Character Education and School Climate Advisory Committee; 4:00 p.m., ERC
February 28, 2018	Santee School District Foundation Art Show; 5:30 p.m., at Sunrise Community Church
March 5	Board Meeting; 7:00 p.m.
March 11	Wellness Committee; 3:30 p.m., at ERC
March 12	LCAP Annual Review; 6:00 p.m., Rio Seco School, MPR
March 14	District Advisory Committee (DAC); 6:00 p.m., at ERC
March 15	District English Learner Advisory Committee (DELAC); 9:00 a.m., at ERC
March 19	Board Meeting; 7:00 p.m.
March 20	Board Meeting; 7:00 p.m.
March 21	Budget Advisory Committee; 6:00 p.m., Charles E. Skidmore Administrative Center, Conference Room

Reports and Presentations Item B.2.
Prepared by Dr. Kristin Baranski
February 5, 2019

Spotlight on Education: Carlton Oaks School

BACKGROUND:

This year's school spotlight presentations will focus on our District organizational goals: student mastery of grade level reading and writing literacy standards and student perception of safety at school. These goals are based on the District's high expectations of student learning and attention to caring relationships among all school-level stakeholders.

Tonight, Principal Andrew Johnston, and his team will share how they are addressing these two organizational goals at Carlton Oaks School.

Agenda Item B.2.

Item C. PUBLIC COMMUNICATION

During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Request-to-speak cards should be submitted in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.

Agenda Item C.

Item D. CONSENT ITEMS

Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no Board discussion of these items prior to the vote unless a member of the Board, staff, or public requests specific items be considered separately. Citizens are invited at this time to address the Board about any item listed under Consent.

Consent Item D.1.1.
Prepared by Dr. Kristin Baranski
February 5, 2019

Approval of Minutes

BACKGROUND:

Presented for Board approval –

- January 8, 2019, special meeting minutes
- January 15, 2019, regular meeting minutes

RECOMMENDATION:

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: _____ Second: _____ Vote: _____ Item D.1.1.

**SANTEE SCHOOL DISTRICT
SPECIAL MEETING
OF THE BOARD OF EDUCATION**

January 8, 2019
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Fox called the meeting to order at 6:00 p.m.

Members present:

Ken Fox, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Elana Levens-Craig, Member
Dianne El-Hajj, Clerk

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

B. PUBLIC COMMUNICATION

President Fox invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

C. DISCUSSION AND/OR ACTION ITEMS

1. Strategic Planning Workshop – Focus Group #4

The Board of Education met with District stakeholders to discuss revision of the District vision, mission, and core beliefs. Dr. Suzette Lovely, Strategic Planning Consultant, facilitated the workshop.

D. ADJOURNMENT

With no further business, the special meeting of January 8, 2019 was adjourned at 7:45 p.m.

Barbara Ryan, Clerk

Dr. Kristin Baranski, Secretary

**SANTEE SCHOOL DISTRICT
REGULAR MEETING
OF THE BOARD OF EDUCATION**

January 15, 2019
MINUTES

Douglas E. Giles
Educational Resource Center
9619 Cuyamaca Street
Santee, California

A. OPENING PROCEDURES

1. Call to Order and Welcome

President Fox called the meeting to order at 7:00 p.m.

Members present:

Ken Fox, President
Dustin Burns, Vice President
Barbara Ryan, Clerk
Elana Levens-Craig, Member
Dianne El-Hajj, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board
Karl Christensen, Assistant Superintendent, Business Services
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services
Lisa Arreola, Executive Assistant and Recording Secretary

2. District Mission

President Fox invited the audience to recite the District Mission.

3. Pledge of Allegiance

President Fox invited Boy Scout Troop #384, to lead the members, staff, and audience in the Pledge of Allegiance.

4. Approval of Agenda

President Fox presented the agenda for approval. Member Burns moved approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

B. REPORTS AND PRESENTATIONS

1. Superintendent's Report

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities Report
- 1.3. Enrollment Report
- 1.4. Claims Against the District
- 1.5. Schedule of Upcoming Events

2. Spotlight on Education: Hill Creek School

Superintendent Baranski welcomed Hill Creek Administration and staff to share their school's spotlight. Principal Suzie Martin explained her and Vice Principal Chasity Forster would be highlighting Hill Creek School; she welcomed and acknowledged staff present at the meeting. Principal Martin shared their presence was indicative of their dedication to the site and community.

Principal Martin explained that as staff, they have studied and made deliberate actions towards the District goals of reading mastery and school culture. She welcomed Hill Creek's newest staff, Mrs. Meghan Ascroft, 3rd grade teacher; Ms. Starr, intermediate

SDC teacher; and Mrs. Johnson, middle school teacher, who were present to share their progress and goals.

Principal Martin shared that in August, she and Vice Principal Forster participated in a San Diego County Office of Education training session with mentor coaches. Their tasking was to chart their vision and emphasis for the year. She explained that while presented with resources and articles, they were struck with a distinct concept that rang clear – the concept of impact. Their teaching, learning, and school culture all impact the ultimate success of the students both now and in the future. She explained the two of them created t-shirts and used them as their launch for professional learning. To their surprise and delight, teacher after teacher approached them, confirming that their concept ranged true with them as well.

Principal Martin explained that to highlight their work in reading development and mastery, they needed to ground their efforts in data and intervention to have a firm understanding of where Hill Creek students are and where they need to go. She shared that this year, brought a revitalization of their Response to Intervention program to not only identify students in need of foundational skills, but also to define the building blocks of strong reading practice. This means that they measure the current state, identify an area to focus on, provide instruction in that targeted area and after a six-week period, re-measure. She explained that by identifying a smaller strand in reading, they were able to enter into measurement and instruction directly in that area for primary students. While the ultimate goal is to improve reading as a whole, these systematic steps make the overall gain and improvement possible. Principal Martin shared they find teachers providing double doses of instruction to accelerate learning, cross-age tutors provide review and reinforcement of foundational skills, our Language Arts Specialist Mary Kelly and literacy aide support small group work which allows for a tailored reading and writing focus for 1st, 2nd, and 3rd graders. She explained Hill Creek is building the strong foundations to propel students forward with their reading progress.

Vice Principal Forster explained they were able to focus their intervention for middle school students; and designed small group instruction for seventh and eighth graders in reading and writing coursework. Composition instruction was added as an offering for 6th graders. Being able to have designated time to enhance student proficiency through increased stamina and voice in written language is building the skills and knowledge for the students to be prepared for high school and beyond. She explained this small group concept allows for personalized feedback for students even at our upper grades.

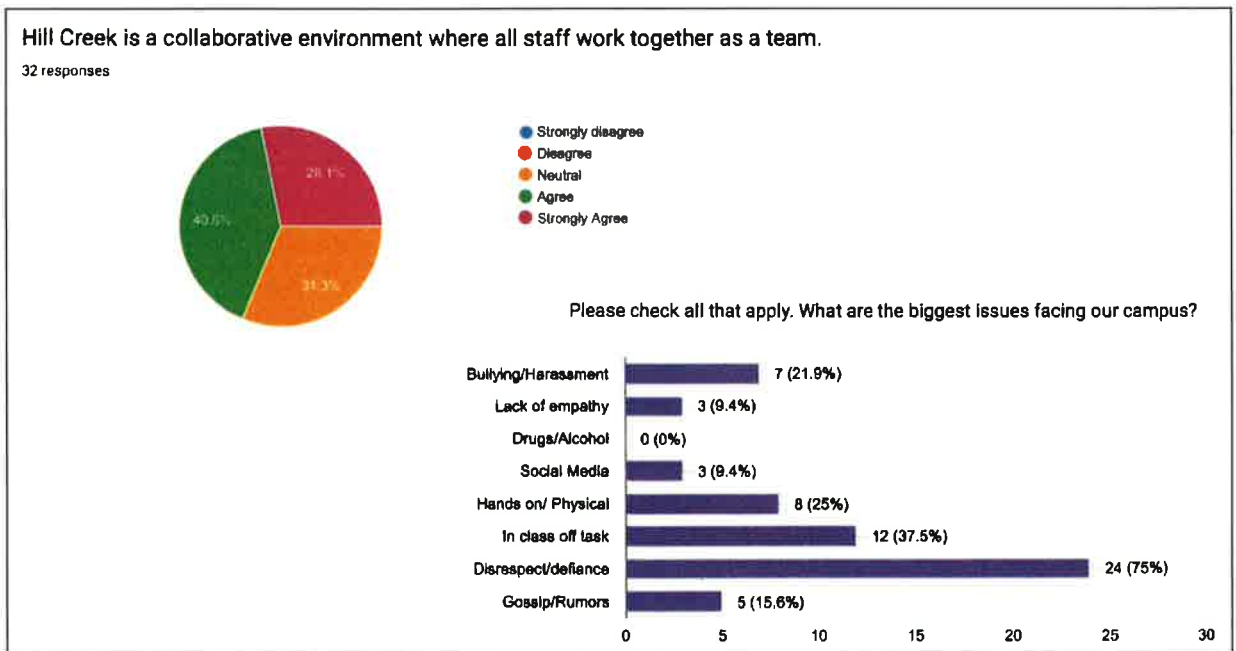
Vice Principal Forster shared their presentation would now shift focus to the development of their safe school culture. Ms. Ascroft explained that a culture that supports unique individuals and has a shared expectation from both adults and children becomes a positive learning culture. She shared this has been an area of continued growth and development this year. Ms. Ascroft explained Hill Creek began their inquiry in the PBIS model, developing their school standards of expectation. Next, they focused on the P, or positive, was brought to the forefront. She explained they enhanced their practices in order to build connections with students to school. The use of positive “preferrals” has increased dramatically in all grade levels, allowing staff to recognize positive and appropriate choices and celebrating this with parents. Ms. Ascroft shared that research shows that successful cultures provide both consistent expectations but also praise with a ratio of 4:1. She mentioned that with their weekly Bulldog Best drawings, student incentives and positive challenges, Hill Creek is taking the P in PBIS seriously.

Ms. Starr shared being specifically proud of the development of supportive structures for their students in special education classes. She explained that over the last two years, Hill Creek has developed systematic structures that help students identify how they are feeling and how to appropriately respond to that emotion. The development of Zones of Regulation fosters a sense of self-monitoring. She shared that when you walk into a special education class, you will see their classroom meeting, a time for students to build connections and empathy with each other; leaving a lasting impact on how they develop relationships and proper communication with others as well as emotional regulation. Ms. Starr shared that this morning meeting embodies the same concepts found in her general

education counterparts. Classes across different grade levels are using classroom circles or expectation meetings to build relationships and standards for learning. When a teacher in second grade, or seventh grade provides the structure for the learning, it allows students to understand what a successful classroom, activity or lesson will look like or sound like.

Ms. Johnson explained this culture does not stop at classroom discussions but also describes the environment. She shared that at a recent conference, she studied research that defined the benefit of surrounding ourselves with words reflecting positive attitudes and messages. Ms. Johnson shared this is evident as you walk down the halls between middle school rooms; giving students the message that they “are amazing,” can challenge themselves to “be the nice kid,” and reminding them that they are smart and important. She mentioned these are messages displayed in the halls and want students to read and believe. Ms. Johnson shared her appreciation of their PTSA for making these additions; and mentioned adding this component to their recognition program. She shared students are acknowledged for their academic, citizenship and learning efforts, but distinct recognition is now offered for students attaining the highest academic performance on Honor Roll. Hill Creek has rolled out the red carpet for both students and parents alike, enjoying the appreciation for hard work. Ms. Johnson shared you can see the joy on students’ faces who are greeted by their parents on awards day and how this memory will impact their continued motivation to try their best at school. She mentioned that seeing their names in the hall, creating a wall of fame, allows students to see themselves as a success. This translates into a sense of self-worth and pride that they want all our students to have as they exit Hill Creek.

Vice Principal Forster shared speaking of the work that staff is infusing, but it is also important to see the amazing contribution of students. This year, a student climate committee was formed to define student perspective and vision for our school. Students were able to share their perspective about the things they like about school and what they would suggest to do differently. Academics, Social, and Environment were areas they gave feedback on. Specifically, students are enjoying kind teachers and have a desire to personalize their space, leaving a mark on their school before they leave. They like having more science experiments, more dances and would like to diminish “drama.”



Vice Principal Forster shared that along with the student perspective, a staff climate committee was formed to help develop their site direction and learning about their culture. Based on staff feedback, Administration found that teachers appreciate collaborating with each other while the school is a supporting and inviting place for teachers and staff to

work. However, an area that they want to continue their work in is consistent expectation and reinforcement, especially in student interactions. Fostering respect across campus will be a continued emphasis. Several members of our climate committee will be attending our County Restorative Practices training to add another layer to our PBIS implementation.

Principal Martin shared Student empowerment is vital to a successful school culture. She explained the "positive patrol" highlights this empowerment. Principal Martin shared the "positive patrol" is a group of third grade students who shared a vision of improvement for Hill Creek and they are adding to the impact on campus; and explained they have put on presentations for students about healthy eating, supported school beautification, and are helping Hill Creek to be a good neighbor in our community. She clarified this is only one example of the visionary work that builds school connectedness and ownership. Additionally, the 8th grade students continue to enjoy acting as cross-age tutors. Hill Creek teachers and students appreciate the connections made and the academic and social supports offered. They want the students to find connections while appreciating differences in ages, needs and abilities.

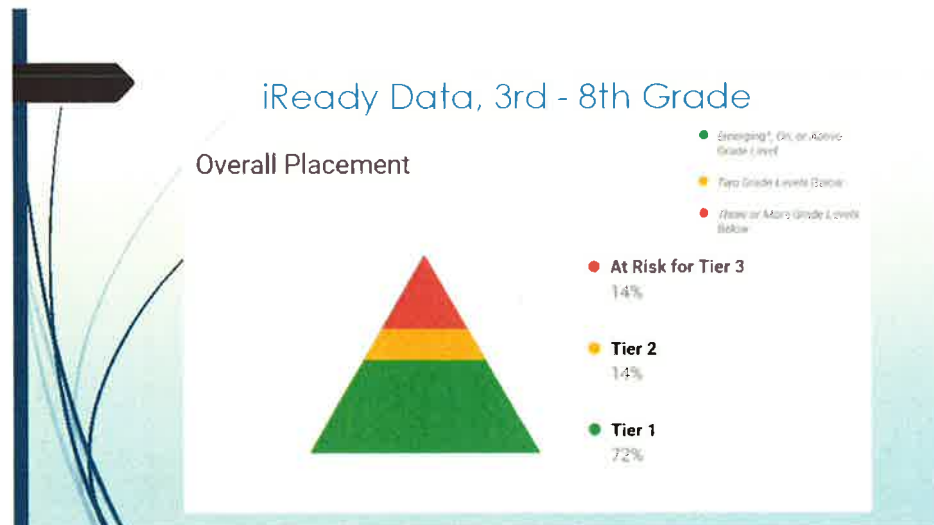
Principal Martin shared she found it fitting to speak of the feedback they are receiving from parents. On a recent survey, Hill Creek parents shared their appreciation for what the school has to offer. They enjoy the consistent message of mutual respect, the community feeling, all while taking care of students. She explained this helps validate the impact they are having on learning for the entire population. Principal Martin shared Hill Creek is excited about continuing their learning this year, moving students to proficiency and developing student motivation by creating a safe, respectful and supportive school culture. She explained they believe they have a direct responsibility to their students and they take this job of affecting their present and future with pride, daily. Principal Martin expressed their gratitude for the Board's time, dedication and support; and introduced the staff that was present in support of their spotlight.

The Board expressed their gratitude towards Hill Creek Administration and staff for their great work.

3. 2018-19 Trimester 1 District Assessment Results

Superintendent Baranski welcomed Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, to provide the 2018-19 Trimester 1 District Assessment results. Dr. Pierce explained the Trimester 1 data point covers different areas that are part of the CAASP system (i.e., reading assessment, interim assessments, etc.). She shared the importance that the District has this opportunity to do this achievement assessment, and review, to make instructional decisions. Dr. Pierce explained the assessments were completed in November and staff is at task on the items that need to be implemented instructionally. She shared all of these assessments are involved in making instructional decisions; one of which is iReady, a new assessment for the District. Dr. Pierce shared iReady provides standards and skills feedback, along with instructional planning options to provide for intervention in 3rd-8th grade. In addition to other assessments in the program. She explained one finding, in the smarter balanced assessment, is there are sometimes two-part questions; sometimes the child only does one part and does not go on to do the second part and they miss all of the credit for answer. Some of which is vocabulary. She explained there are various different obstacles for children in this assessment; and the important of teaching the children how to engage in this type of complex work. Dr. Pierce shared this also provides a lexile level to get a sense, at the beginning of the year, of where our children are 3rd through 8th grade. She explained the District uses a reading inventory called the BAS, also known as the Benchmark Assessment System. She shared this assists in some decisions about guided reading instruction - where is that child now and how can we assist to move them forward. The others are the interim assessment blocks and these are in mathematics and English Language Arts. Dr. Pierce shared this allows the opportunity to explore and conduct an item analysis; and teachers have this opportunity to figure out where the misconceptions and distractors are in items. For example, as Administration has been meeting with Principals, and conducting an item analysis. She explained this is how they discovered the students were missing the two-part question. Dr. Pierce shared the importance of

knowing that the students understand the part of vocabulary in the directions; including the complexity of the task. She explained it is clear when we see a child complete this assessments in a very quick manner, they did not put forth that perseverance or determination that they really work through and the type of problems that are being asked.



Dr. Pierce shared she and Superintendent Baranski have been meeting with the Principals over the last two weeks to discuss the importance of these assessments and what the instructional implications to improving student outcome. The teacher teams are engaging in collaborative instructional goal setting; and student goal setting. She explained the teachers understand that that student feedback is essential. She explained the teachers need to know how well they are doing in these assessments and set goals to improve their work. Dr. Pierce provided an overview of the SBAC Interim Assessment Data as follows.

SBAC Interim Assessment Data
3rd Grade
 1st Trimester Data – Near or Above Standard

District	ELA IAB 2017 T1 Δ 2018 T1 Comparison								
	2017 1st Trimester			2018 1st Trimester			17-T1	18-T1	Change
3rd Grade ELA IAB	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
ELA Total	15.6%	49.4%	35.0%	11.7%	45.8%	42.5%	65.0%	57.5%	-7.5%

District	Math IAB 2017 T1 Δ 2018 T1 Comparison								
	2017 1st Trimester			2018 1st Trimester			17-T1	18-T1	Change
3rd Grade Math IAB	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
Math Total	18.8%	49.8%	31.4%	15.1%	43.9%	41.0%	68.6%	59.0%	-9.6%

SBAC Interim Assessment Data 4th Grade

1st Trimester Data – Near or Above Standard

District	ELA IAB 2017 T1 Δ 2018 T1 Comparison									
	2017 1st Trimester			2018 1st Trimester			17-T1	18-T1	Change	
4th Grade ELA IAB	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ	
ELA Total	17.3%	54.1%	28.6%	17.4%	55.9%	26.7%	71.4%	73.3%	1.9%	

District	Math IAB 2017 T1 Δ 2018 T1 Comparison									
	2017 1st Trimester			2018 1st Trimester			17-T1	18-T1	Change	
4th Grade Math IAB	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ	
Math Total	18.1%	50.8%	31.1%	18.0%	50.5%	31.5%	68.9%	68.5%	-0.4%	

SBAC Interim Assessment Data 5th Grade

1st Trimester Data – Near or Above Standard

District	ELA IAB 2017 T1 Δ 2018 T1 Comparison									
	2017 1st Trimester			2018 1st Trimester			17-T1	18-T1	Change	
5th Grade ELA IAB	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ	
ELA Total	22.5%	49.1%	28.4%	25.0%	48.4%	26.6%	71.6%	73.4%	1.8%	

District	Math IAB 2017 T1 Δ 2018 T1 Comparison									
	2017 1st Trimester			2018 1st Trimester			17-T1	18-T1	Change	
5th Grade Math IAB	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ	
Math Total	13.0%	47.9%	39.1%	13.4%	48.5%	38.1%	60.9%	61.9%	1.0%	

SBAC Interim Assessment Data 6th Grade

1st Trimester Data – Near or Above Standard

District	ELA IAB 2017 T1 Δ 2018 T1 Comparison									
	2017 1st Trimester			2018 1st Trimester			17-T1	18-T1	Change	
6th Grade ELA IAB	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ	
ELA Total	22.3%	52.2%	25.5%	18.4%	51.4%	30.2%	74.5%	69.8%	-4.7%	

District	Math IAB 2017 T1 Δ 2018 T1 Comparison									
	2017 1st Trimester			2018 1st Trimester			17-T1	18-T1	Change	
6th Grade Math IAB	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ	
Math Total	13.4%	43.0%	43.7%	9.5%	38.6%	52.0%	56.3%	48.0%	-8.3%	

SBAC Interim Assessment Data 7th Grade

1st Trimester Data – Near or Above Standard

District	2017 1st Trimester			2018 1st Trimester			17-T1 18-T1 Comparison		
	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
7th Grade ELA IAB									
ELA Total	17.8%	60.0%	22.1%	16.9%	61.5%	21.5%	77.9%	78.5%	0.6%

District	2017 1st Trimester			2018 1st Trimester			17-T1 18-T1 Comparison		
	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
7th Grade Math IAB									
Math Total	16.9%	53.2%	29.9%	17.8%	55.5%	26.7%	70.1%	73.3%	3.3%

SBAC Interim Assessment Data ELA 8th Grade

1st Trimester Data – Near or Above Standard

District	2017 1st Trimester			2018 1st Trimester			17-T1 18-T1 Comparison		
	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
8th Grade ELA IAB									
ELA Total	20.3%	58.2%	21.5%	18.7%	55.9%	25.4%	78.5%	74.6%	-3.8%

District	2017 1st Trimester			2018 1st Trimester			17-T1 18-T1 Comparison		
	Above	Near	Below	Above	Near	Below	A-N	A-N	Δ
8th Grade Math IAB									
Math Total	22.3%	48.1%	29.6%	20.8%	45.9%	33.3%	70.4%	66.7%	-3.6%

Dr. Pierce explained the overall finding upon review of the data included reading vocabulary; reading comprehension around literature and informal text; the conceptual understanding of mathematics; and deeper mathematics learning through application.

4. **Presentation of the Board of Education’s Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and Santee Teachers Association (STA)**

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, presented the Santee School District Board of Education’s Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and Santee Teachers Association (STA).

5. **Presentation of Santee Teachers Association’s (STA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and STA**

Tim Larson, Assistant Superintendent of Human Resources/Pupil Services, presented the Teachers Association’s (STA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and Santee Teachers Association.

C. PUBLIC COMMUNICATION

President Fox invited members of the audience to address the Board about any item not on the agenda. There were no public comments.

D. PUBLIC HEARINGS

1. Public Hearing for Santee School District Board of Education's Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and Santee Teachers Association (STA)

President Fox opened the public hearing for Santee School District Board of Education's Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and the Santee Teachers Association. There were no comments. The public hearing was closed.

2. Public Hearing for Santee Teachers Association's (STA) Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and STA

President Fox opened the public hearing for Santee Teachers Association's Initial Proposal to Modify Articles of the Collective Bargaining Agreement between Santee School District and the Santee Teachers Association. There were no comments. The public hearing was closed.

E. CONSENT ITEMS

President Fox invited comments from the public on any item listed under Consent. There were no public comments.

- 1.1. Approval of Minutes
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Approval/Ratification of Expenditure Warrants
- 2.3. Approval/Ratification of Purchase Orders
- 2.4. Approval/Ratification of Revolving Cash Report
- 2.5. Acceptance of Donations, Grants, and Bequests
- 2.6. Approval/Ratification of General Services Agreements
- 2.7. Approval/Ratification of Agreement for Mileage Reimbursement in Lieu of District Transportation
- 2.8. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.9. Approval of Uniform Complaint Quarterly Report Required by the Williams Settlement
- 2.10. Acceptance of 2017-18 Audit Report
- 2.11. Adoption of Resolution No. 1819-19 to Approve the Contract with AT&T for CALNET 3 Telecommunications Services
- 2.12. Approval of Agreement with Grossmont Union High School District for Splitting of Level 1 Developer Fees
- 2.13. Authorization to Sell/Dispose of Surplus Items
- 3.1. Approval of School Accountability Report Cards for the 2017-18 School Year
- 3.2. Approval of Increase in Services Provided by Nonpublic Agency Vista Hill Learning Assistance Center for Educationally Related Mental Health Services (ERMHS)
- 4.1. Personnel, Regular
- 4.2. Acceptance of Report on Certificated Credentials and Assignments
- 4.3. Proclamation for National School Counseling Week (2/4/19 – 2/8/19) and National School Social Work Week (3/3/19 – 3/9/19)
- 4.4. Approval of Interagency Agreement with San Diego Unified School District to Provide Access to the STEPS Program
- 4.5. Approval of Short Term Position

Member Levens-Craig referenced Item E.2.10. and commended the Business Services Department for not having any finding on the audit report. Member Burns pulled items E.2.5. and E.2.6. for separate consideration. Member Burns moved approval of consent items with the exception of items E.2.5. and E.2.6.

Motion: Burns *El-Hajj* Aye *Levens-Craig* Aye
Second: El-Hajj *Fox* Aye *Ryan* Aye
Vote: 5-0 *Burns* Aye

2.5. Acceptance of Donations, Grants, and Bequests

Member Burns commended Mr. Chris Stanley, teacher at Carlton Hills, for his efforts in obtaining some of the donations noted on item E.2.5. President Fox noted the funds to support the purchase of Berg bikes was for Carlton Hills, not Carlton Oaks as noted on the item. Member Burns moved approval.

Motion: Burns *El-Hajj* Aye *Levens-Craig* Aye
Second: El-Hajj *Fox* Aye *Ryan* Aye
Vote: 5-0 *Burns* Aye

2.6. Approval/Ratification of General Services Agreements

Member Burns noted being employed by the San Diego County Office of Education and would be abstaining from this item. Member Ryan moved approval.

Motion: Ryan *El-Hajj* Aye *Levens-Craig* Aye
Second: Levens-Craig *Fox* Aye *Ryan* Aye
Vote: 4-1 *Burns* Abstained

F. DISCUSSION AND/OR ACTION ITEMS

Superintendent

1.1. Board of Education Self-Evaluation

Superintendent Baranski explained Board Bylaw 9400 addressed the annual Board's Self-Evaluation. Upon discussion, it was the Board's consensus to have the self-evaluation document completed for discussion at the first meeting in March.

Business Services

2.1. Governor's Budget Proposal for 2019-20

Karl Christensen shared that a few days into office, Governor Newsom released his budget proposal. Mr. Christensen shared that unlike former Governor Brown, who would provide an overview on the budget but would defer to the Director of the Department of Finance to answer questions, Governor Newsom discussed the budget proposal himself.

Mr. Christensen provided an overview of the economy. He shared information for the Gross Domestic Product, Unemployment Rate, Personal Income Growth, and Inflation; and mentioned a positive outlook for the economy.

Measure	Level	2017	2018	2019	2020
Real GDP Growth	National	2.20%	2.90%	2.70%	2.10%
Unemployment Rate	National	4.40%	3.90%	3.40%	3.40%
	State	4.80%	4.30%	4.30%	4.30%
Personal Income Growth	National	4.38%	4.48%	4.51%	4.93%
	State	4.65%	5.50%	5.01%	4.62%
Inflation (CPI)	National	2.10%	2.50%	2.50%	2.00%

Mr. Christensen shared information on State Revenues and the Prop 98 growth. He noted the positive difference in 2017-18 and 2018-19, when you compare the State revenues in the January proposal to what was in the 2018-19 Budget Act. He noted that

in Prop 98, even though the revenue grew, the Prop 98 formula decreased. Mr. Christensen explained this is the how the Prop 98 formula calculation works in the different test years. He noted the Governor is proposing \$80.7 billion, in 2019-20, for the Prop 98 calculation; the highest ever.

Item	Source	2017-18	2018-19	2019-20
State General Fund Revenue	2018-19 Budget Act	\$129.8	\$133.3	\$142.7
	January Proposal	\$131.5	\$136.9	\$142.6
	Difference	\$1.7	\$3.6	(\$0.1)
	% Difference	1.31%	2.73%	-0.06%
	% Year Change	N/A	4.14%	4.14%
Proposition 98 Calculation	2018-19 Budget Act	\$75.6	\$78.4	N/A
	January Proposal	\$75.5	\$77.9	\$80.7
	Difference	(\$0.12)	(\$0.53)	
	% Difference	-0.16%	-0.68%	
	% Year Change		3.18%	3.59%

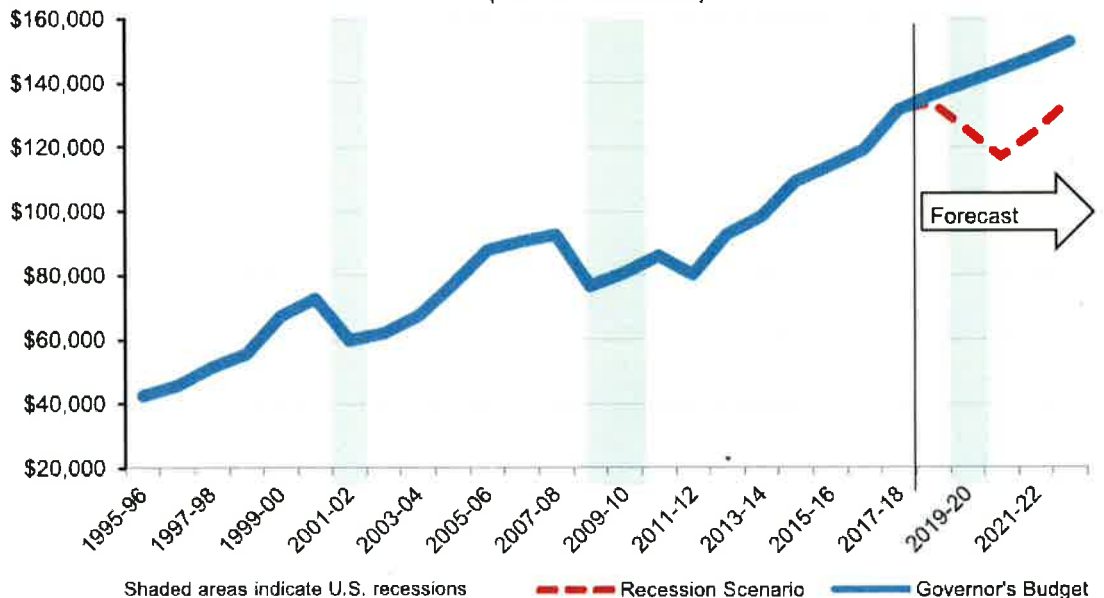
<-----(In Billions)----->

Mr. Christensen provided an overview of the Capital Gains Revenue as a Percent of General Fund Tax Revenues. He noted the percentage has been 10-11%, in the past two years but only 9.5% in 2019; showing the volatility of the State revenue.

2006	2007	2008	2009	2010	2011	2012
10.50%	8.90%	4.70%	3.40%	4.90%	7.10%	9.80%
2013	2014	2015	2016	2017	2018	2019
8.50%	10.10%	9.80%	10.20%	11.00%	10.80%	9.50%

Mr. Christensen shared a slide from the Governor's presentation showing the outcome of a recession. He explained that Governor Newsom, in anticipation of a recession, is adding additional money to the "rainy-day" reserve fund.

Figure REV-06
Annual Revenue Could Drop by over \$25 Billion in a Recession
 (Dollars in Millions)



Mr. Christensen explained the Prop 98 Distribution to K-12 education was:

- \$2 billion to LCFF; funds 3.46% COLA
- \$576 million (of which \$186 million is one-time) to support expanded Special Education services and school readiness supports at LEAs with high percentages of both students with disabilities and unduplicated students
- \$350,000 one-time funds to merge the Dashboard, the LCAP electronic template, and other school site and school district reporting tools (including the School Accountability Report Card) into a single web-based application to: (1) allow the public to access a single platform for this information, (2) streamline these systems, and (3) eliminate duplicative and outdated information
- 3.46% COLA for categorical programs outside the LCFF

He noted other provisions included:

- \$3 billion one-time non-Prop 98 payment to CalSTRS on behalf of LEAs:
 - \$700 million to buy-down employer contribution rates for 2019-20 from 18.13% to 17.1% and 2020-21 from 19.1% to 18.1%; a savings of approximately \$320,000 in 2019-20 for the District.
 - \$2.3 billion paid towards employers' long-term unfunded liability
 - Expected to save employers \$6.9 billion over the next 30 years
 - Out-year contribution percentages expected to be 0.5% lower
- Improving Student Outcomes: "It is a priority of the Administration to adopt statewide policies and support local efforts to improve the quality of education in the state.
 - These policies and supports will ensure that:
 - School districts and charter schools are held accountable for the success of all students.
 - Parents, teachers, administrators, and policymakers have access to the data needed to make informed decisions.
 - Communities are empowered to effectively partner with local school boards to prioritize the allocation of resources
 - Local educational agencies are fiscally stable and resources are targeted to student populations most in need of support.
 - State and local educational agencies adopt early education and school readiness as priorities, providing significant investments to yield exponential returns for students and schools."
 - \$20.2 million for County Offices to provide assistance to LEAs
- Early Childhood Education: \$125 million to increase access to subsidized full-day, full-year State Preschool for four-year-old children in 2019-20
- \$10 million one-time funding to plan for and develop a longitudinal data system that would connect student data from early education providers, K-12 schools, higher education institutions, employers, other workforce entities, and health and human services agencies
 - The funding would be used for initial planning purposes and the initial stages of implementation, once an implementation plan is adopted by the Administration and the Legislature.

Mr. Christensen mentioned Administration would be attending a budget workshop tomorrow and would obtain additional details.

2.2. Approval of Monthly Financial Report

Mr. Christensen explained the report was for cash and budget transactions posted through November 30, 2018. He mentioned the District ended the month with a cash balance in the General Fund of about \$10.1 million and able to meet its financial obligations this fiscal year with internal cash. Mr. Christensen shared the Budget Revision report was essentially the same as last month; and clarified it has not been updated since the Governor's budget proposal. Member Ryan moved approval.

Motion:	<u>Ryan</u>	El-Hajj	<u>Aye</u>	Levens-Craig	<u>Aye</u>
Second:	<u>Levens-Craig</u>	Fox	<u>Aye</u>	Ryan	<u>Aye</u>
Vote:	<u>5-0</u>	Burns	<u>Aye</u>		

G. BOARD POLICIES AND BYLAWS

President Fox presented Items G.1.1., 1.2., 1.3., 1.4., as second readings; and noted Item G.1.5., as a first reading. With one motion, Member Burns, moved approval of Items F.1.1., 1.2., 1.3, and 1.4.

1.1. Second Reading: Revised Board Policy 6170.1, Transitional Kindergarten

Revised Board Policy 6170.1, Transitional Kindergarten, was presented for a second reading and approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.2. Second Reading: Revised Board Policy 6190, Evaluation of the Instructional Program

Revised Board Policy 6190, Evaluation of the Instructional Program, was presented for a second reading and approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.3. Second Reading: Revised Board Policy 3290, Gifts, Grants, and Bequests

Revised Board Policy 3290, Gifts, Grants, and Bequests, was presented for a second reading and approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.4. Second Reading: Revised Board Policy 4354.1, Early Retirement Health Benefits for Management/Confidential Employees

Revised Board Policy 4354.1, Early Retirement Health Benefits for Management/Confidential Employees, was presented for a second reading and approval.

<i>Motion:</i>	<u>Burns</u>	<i>El-Hajj</i>	<u>Aye</u>	<i>Levens-Craig</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Fox</i>	<u>Aye</u>	<i>Ryan</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Burns</i>	<u>Aye</u>		

1.5. First Reading: Revised Board Policy 5141.6, School Health Services

Revised Board Policy 5141.6 School Health Services is presented for a first reading.

H. EMPLOYEE ASSOCIATION COMMUNICATION

Melanie Hirahara, Santee Teachers Association (STA) President, shared that during the "sunshine period," the Association surveyed the teachers for input. STA is still in the process of compiling surveys. Mrs. Hirahara explained some of the Articles are based on new laws (i.e., Janus). She shared they are hoping for great negotiations this year.

I. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Superintendent Baranski shared a follow-up from Strategic Planning Focus Group #4 and the need for a sub-committee to provide input on a graduate profile. She shared the second meeting in February is when time is designated for a budget workshop and proposed working on the mission and vision statement during this meeting. It was the Board's consensus to hold the Budget Workshop and Strategic Planning Workshop at the February 19 meeting.

Superintendent Baranski shared there was a glitch with the Board's individual monitors. However, shared the televisions are a great addition to the room.

Member Burns expressed his gratitude towards Administration for notifying our families, in a timely manner, regarding the Rio Seco student being approached by a stranger. He mentioned Rio Seco students are currently at 6th grade camp and have been enjoying a high of 36°.

Member El-Hajj shared enjoying the strategic planning process and the pace of the meetings. She complimented Superintendent Baranski and Dr. Suzette Lovely, Strategic Planning Facilitator, for their work; and shared it was great to have representatives from the City and local high schools on the committee. President Fox shared he was impressed with the fact that the stakeholders attended all of the meetings. Member Burns suggested extending the Governance Team's gratitude to Dr. Lovely for her hard work.

Member Levens-Craig shared it was great being in the classrooms during her visit to Cajon Park. She also shared she would be out of town during one of the Board advisory committee meetings and would not be attending the February 5th Board meeting because she would be traveling to India with the Rotary Club. Member El-Hajj offered to attend the Board advisory committee in her place. Member Levens-Craig expressed her gratitude to the Board for their understanding.

J. CLOSED SESSION

President Fox announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

The Board entered closed session at 8:13 p.m.

J. RECONVENE TO PUBLIC SESSION

The Board reconvened to public session at 9:45 p.m., and no action was taken.

K. ADJOURNMENT

With no further business, the regular meeting of January 15, 2019 was adjourned at 9:45 p.m.

Barbara Ryan, Clerk

Dr. Kristin Baranski, Secretary

Consent Item D.2.1. Approval/Ratification of Travel Requests
 Prepared by Karl Christensen
 February 5, 2019

BACKGROUND:

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board’s review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth

FISCAL IMPACT:

The estimated travel expenses are \$11,529, with substitute costs of \$3,220 as disclosed on the following page.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.1.

Board Travel Report - February 5, 2019

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal
Wednesday, 01/16/19	Lisa Bodenstadt	Hill Creek	Powerful Small Group Practices: Complex Reading	San Diego	\$115	\$59	Professional Development	Instructional strategy to engage students to read complex text.	1
Wednesday, 01/16/19	Jolene Fety	Hill Creek	Powerful Small Group Practices: Complex Reading	San Diego	\$115	\$59	Professional Development	Instructional strategy to engage students to read complex text.	1
Wednesday, 01/16/19	Krissy Heresa	Hill Creek	Powerful Small Group Practices: Complex Reading	San Diego	\$115	\$59	Professional Development	Instructional strategy to engage students to read complex text.	1
Wednesday, 01/16/19	Annabel Dalusing	Hill Creek	Powerful Small Group Practices: Complex Reading	San Diego	\$115	\$59	Professional Development	Instructional strategy to engage students to read complex text.	1
Wednesday, 01/16/19	Heather Alex	Hill Creek	Powerful Small Group Practices: Complex Reading	San Diego	\$115	\$59	Professional Development	Instructional strategy to engage students to read complex text.	1
Friday, 01/18/19	Charlene Stanley	Hill Creek	Threat Assessment Training	SDCOE	\$115	\$79	Professional Development	Focus on conducting accurate assessment of student threats.	2
Various, 02/08/19 - 04/30/19	Kim Olsen	Carlton Oaks	Positive Classroom Behavior Supports	San Diego	\$345	\$248	Professional Development	Multi-session training on positive classroom behavior supports.	1, 2
Various, 02/08/19 - 04/30/19	Katrina Calvert	Carlton Oaks	Positive Classroom Behavior Supports	San Diego	\$345	\$248	Professional Development	Multi-session training on positive classroom behavior supports.	1, 2
Various, 02/08/19 - 04/30/19	Sandy Wells	Carlton Oaks	Positive Classroom Behavior Supports	San Diego	\$345	\$248	Professional Development	Multi-session training on positive classroom behavior supports.	1, 2
Various, 02/08/19 - 04/30/19	Carrie Thompson	Carlton Oaks	Positive Classroom Behavior Supports	San Diego	\$345	\$248	Professional Development	Multi-session training on positive classroom behavior supports.	1, 2
Friday, 02/08/19	Michael Roach	Pepper Drive	SD HAA Conference on History & Social Science	SDCOE	\$115	\$70	Title I/Professional Development	Instructional strategies for history and social science.	1
Saturday, 02/23/19	Delia Salcido	Carlton Hills	Preventive Health Practices and Nutrition	La Mesa	\$0	\$70	YALE Preschool	Disaster preparedness training for child care community.	2
Wednesday, 02/27/19 am	Mimi McGinty	Special Education	iPads and Universal Design for Learning	San Marcos	\$0	\$62	Special Education	Instructional strategies for learning with iPads.	1
Wednesday, 02/27/19 pm	Mimi McGinty	Special Education	Bookshare.org: Books for Students with Disabilities	San Marcos	\$0	\$30	Special Education	Workshop on free accessible books for students w/disabilities.	1
Friday, 03/08/19	Daniel Prouty	Educational Services	NGSS Leadership Conference	San Diego	\$0	\$165	Professional Development	The nature of science and 3-Dimensional teaching and learning	1
Friday, 03/08/19	Jennifer Rolf	Educational Services	NGSS Leadership Conference	San Diego	\$0	\$165	Professional Development	The nature of science and 3-Dimensional teaching and learning	1
Friday, 03/08/19	Kristen Eveland	Educational Services	NGSS Leadership Conference	San Diego	\$0	\$165	Professional Development	The nature of science and 3-Dimensional teaching and learning	1
Friday, 03/08/19	Alicen Boulais	Educational Services	NGSS Leadership Conference	San Diego	\$0	\$165	Professional Development	The nature of science and 3-Dimensional teaching and learning	1
Friday, 03/08/19	Cindi Schulze	Carlton Oaks	NGSS Leadership Conference	San Diego	\$0	\$165	Professional Development	The nature of science and 3-Dimensional teaching and learning	1
Friday, 03/08/19	Gillian Ryan	PRIDE Academy	NGSS Leadership Conference	San Diego	\$0	\$165	Professional Development	The nature of science and 3-Dimensional teaching and learning	1
Friday, 03/08/19	Heather Glanz	Rio Seco	NGSS Leadership Conference	San Diego	\$0	\$165	Professional Development	The nature of science and 3-Dimensional teaching and learning	1
Friday, 03/08/19	Robin Dawson	Pepper Drive	NGSS Leadership Conference	San Diego	\$0	\$165	Professional Development	The nature of science and 3-Dimensional teaching and learning	1
Friday, 03/08/19	Erin Asahara	Carlton Oaks	NGSS Leadership Conference	San Diego	\$0	\$165	Professional Development	The nature of science and 3-Dimensional teaching and learning	1
Monday, 03/11/19	Mimi McGinty	Special Education	CAC Recognition Awards Dinner	La Mesa	\$0	\$20	Special Education	District employee recognition and award recipient.	
Monday, 03/11/19	Brienne Downing	Educational Services	CAC Recognition Awards Dinner	La Mesa	\$0	\$20	Special Education	District employee recognition and award recipient.	
Monday, 03/11/19	Dr. Kristin Baranski	Superintendent	CAC Recognition Awards Dinner	La Mesa	\$0	\$20	Special Education	District employee recognition and award recipient.	
Monday, 03/11/19	Paty Wilber	Hill Creek	CAC Recognition Awards Dinner	La Mesa	\$0	\$20	Special Education	District employee recognition and award recipient.	
Various, 03/15/19 - 06/19/19	Sean Koch	Carlton Hills	PBIS Teacher Academy	SDCOE	\$345	\$201	Carlton Hills School	Focus on positive behavioral interventions and supports.	2
Saturday, 03/16/19	Hope Baker	Out of School Time	Disaster Awareness: Are You Prepared?	YMCA SD	\$0	\$35	YALE Preschool	Disaster preparedness training for child care community.	2
Thursday, 03/21/19	Tim Larson	HR/Pupil Services	Career Fair	SDSU	\$0	\$132	Human Resources	Opportunity to recruit potential employees.	
Thursday, 03/21/19	Krista D'Agostino	Human Resources	Career Fair	SDSU	\$0	\$132	Human Resources	Opportunity to recruit potential employees.	
Tuesday, 03/26/19	Noelle Murray	Hill Creek	Introduction to Restorative Justice Training	SDCOE	\$115	\$119	Hill Creek School	Training on concepts and theories of restorative practices.	1
Tuesday, 03/26/19	Lisa Bodestadt	Hill Creek	Introduction to Restorative Justice Training	SDCOE	\$115	\$119	Hill Creek School	Training on concepts and theories of restorative practices.	1
Tuesday, 03/26/19	Chris Kelly	Hill Creek	Introduction to Restorative Justice Training	SDCOE	\$115	\$119	Hill Creek School	Training on concepts and theories of restorative practices.	1
Tuesday, 03/26/19	Tamara Hebert	Hill Creek	Introduction to Restorative Justice Training	SDCOE	\$115	\$119	Hill Creek School	Training on concepts and theories of restorative practices.	1
Tuesday, 03/26/19	Kara Cartwright	Hill Creek	Introduction to Restorative Justice Training	SDCOE	\$115	\$119	Hill Creek School	Training on concepts and theories of restorative practices.	1
Tuesday, 03/26/19	Laura Goldman	Hill Creek	Introduction to Restorative Justice Training	SDCOE	\$115	\$119	Hill Creek School	Training on concepts and theories of restorative practices.	1
Saturday, 03/30/19	Tim Larson	HR/Pupil Services	SDCOE Job Fair	Point Loma	\$0	\$62	Human Resources	Opportunity to recruit potential employees.	
Saturday, 03/30/19	Krista D'Agostino	Human Resources	SDCOE Job Fair	Point Loma	\$0	\$62	Human Resources	Opportunity to recruit potential employees.	
Wednesday, 03/22/19	Dr. Kristin Baranski	Superintendent	Governor's May Revise Workshop	Escondido	\$0	\$232	Business Services	Review of Governor's May Revise of the proposed State budget.	
Wednesday, 03/22/19	Dr. Stephanie Pierce	Educational Services	Governor's May Revise Workshop	Escondido	\$0	\$232	Business Services	Review of Governor's May Revise of the proposed State budget.	
Wednesday, 03/22/19	Karl Christensen	Business Services	Governor's May Revise Workshop	Escondido	\$0	\$232	Business Services	Review of Governor's May Revise of the proposed State budget.	
Wednesday, 03/22/19	Tim Larson	HR/Pupil Services	Governor's May Revise Workshop	Escondido	\$0	\$232	Business Services	Review of Governor's May Revise of the proposed State budget.	
Wednesday, 03/22/19	Tory Long	Business Services	Governor's May Revise Workshop	Escondido	\$0	\$232	Business Services	Review of Governor's May Revise of the proposed State budget.	

Board Travel Report - February 5, 2019

Travel Dates	Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal	
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California										
Wed-Fri,	02/20/19 - 02/22/19	Dr. Stephanie Pierce	Educational Services	CISC Leadership Symposium 2019	Anaheim	\$0	\$1,177	Professional Development	Symposium on creating an equitable educational environment.	1, 2
Mon-Tues,	03/04/19 - 03/05/19	Mimi McGinty	Special Education	Universal Design for Learning Workshop	Rancho Cucamonga	\$0	\$513	East County SELPA funded	Focus on incorporating the Universal Design for Learning model.	1
Mon-Tues,	03/04/19 - 03/05/19	Brienne Downing	Educational Services	Universal Design for Learning Workshop	Rancho Cucamonga	\$0	\$513	East County SELPA funded	Focus on incorporating the Universal Design for Learning model.	1
Mon-Tues,	03/04/19 - 03/05/19	Hannah Rainbolt	Educational Services	Universal Design for Learning Workshop	Rancho Cucamonga	\$0	\$513	East County SELPA funded	Focus on incorporating the Universal Design for Learning model.	1
Mon-Tues,	03/04/19 - 03/05/19	Tim Dobbins	Cajon Park	Universal Design for Learning Workshop	Rancho Cucamonga	\$0	\$513	East County SELPA funded	Focus on incorporating the Universal Design for Learning model.	1
Mon-Tues,	03/04/19 - 03/05/19	Hannah Fields	Cajon Park	Universal Design for Learning Workshop	Rancho Cucamonga	\$0	\$513	East County SELPA funded	Focus on incorporating the Universal Design for Learning model.	1
Mon-Tues,	03/04/19 - 03/05/19	Chelsey Clixby	Cajon Park	Universal Design for Learning Workshop	Rancho Cucamonga	\$0	\$513	East County SELPA funded	Focus on incorporating the Universal Design for Learning model.	1
Fri-Sat,	03/15/19 - 03/16/19	Racheal Pabis	Pepper Drive	California Speech Language Association Conference	Pasadena	\$0	\$523	Professional Development	Conference on speech and language.	1
Sun-Tues,	05/05/19 - 05/07/19	Cathy Abel	Child Nutrition Servs	Child Nutrition and Industry Summit	Laguna Niguel	\$0	\$1,090	Child Nutrition Services	Summit and collaboration on child nutrition.	2

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

Consent Item D.2.2.
Prepared by Karl Christensen
February 5, 2019

Approval/Ratification of Revolving Cash Report

BACKGROUND:

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

RECOMMENDATION:

It is recommended that the Board of Education approve checks #22627 through #22629 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is \$2,402.25 as disclosed on the following report.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.2.

**SANTEE SCHOOL DISTRICT
REVOLVING CASH REPORT- \$20,000**

Date	Number	Name	Memo	Amount
12/18/18	22627	Department of Toxic Substances Control	EPA Fees	1,800.00
12/20/18	22628	Lorene Foster	Walmart	300.00
12/20/18	22629	Lorene Foster	Walmart	300.00
Bank Fees - December 2018				2.25
Total Checks Written				\$2,402.25
Total to be Reimbursed				\$2,402.25
Total to Deduct from Future Reimbursement				

Consent Item D.2.3. Acceptance of Donations, Grants, and Bequests
 Prepared by Karl Christensen
 February 5, 2019

BACKGROUND:

Board of Education policy #3290 specifies that gifts and donations, with a value over \$50, must be officially received by the Board of Education. The following donations, grants, and/or bequests have been offered to the District:

<i>Item</i>	<i>Approximate Value</i>	<i>Received From</i>	<i>Designated For Use At</i>
DONATIONS			
Trikes (3), iPads and Lap Counters (2), Walmart Gift Cards (\$1,500), Air Purifier, Lice Kits, DJ Light Trust, Payless Shoes Gift Cards (\$100), Smart Style Hair Salon Haircuts (8)	\$6,000.00	Mr. and Mrs. Mendoza	Carlton Hills School
Funds to Support the Instructional Program and Supplement Classroom Supplies	\$394.20	Box Tops for Education	PRIDE Academy
	\$313.80		Sycamore Canyon School
GRANTS			
(None)			
BEQUESTS			
(None)			
TOTAL RECEIVED	\$6,708.00		

RECOMMENDATION:

Administration recommends acceptance of the donations, grants, and/or bequests listed above for the District and authorization to send a letter of appreciation on behalf of the governing Board.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The donations, grants, and/or bequests listed above are valued at \$6,708.00.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.3.

Consent Item D.2.4. Approval/Ratification of General Services Agreements
 Prepared by Karl Christensen
 February 5, 2019

BACKGROUND:

From time to time, the District contracts with individuals, companies, or organizations to provide various types of general services such as educational presentations/assemblies, or specialized student services. Some services are on an as-needed basis billed on an hourly or daily rate while other services are billed by the job. The Internal Revenue Service requires an analysis of the nature and type of work performed to determine whether the service provider qualifies as an independent contractor to be paid by commercial warrant. Service providers that do not qualify as an independent contractor will be processed through Human Resources under a short-term employment services agreement.

Approval of the following General Services Agreements is requested:

Vendor Name	Description of Services	Date(s) of Service	Amount	Funding
Coast 2 Coast Coaching	Sports for Learning: STEM, PBIS and Sports	02/04/19 – 03/19/19	\$1,700.00	Cajon Park School
Santee Pediatric Dentistry	Children’s Dental Health Month Assembly	02/01/19	\$0	PRIDE Academy
American Association of University Women of La Mesa/El Cajon	Women In History Presentation	03/08/19	\$0	PRIDE Academy
Emily Small	College Preparatory Math Veteran Workshop	02/07/19	\$650.00	Educational Services

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify agreements with General Service Providers as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Educational Achievement	Assure the highest level of educational achievement for all students
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of the General Service Agreements is detailed in the table above.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.4.

Consent Item D.2.5.
 Prepared by Karl Christensen
 February 5, 2019

Approval/Ratification of Agreements for Mileage
 Reimbursement In Lieu of District Transportation

BACKGROUND:

The Santee School District is required to provide for transportation of Special Education students when their Individualized Education Plan (IEP) includes the need for this service. In lieu of the District providing transportation, the District offers parents/guardian the opportunity to transport their own children and receive reimbursement for their incurred mileage at the IRS-approved rate.

The Commercial Warrants Audit manual stipulates that an agreement is to be executed with the Parent/Guardian whenever mileage reimbursement is provided. Agreements with parents/guardians opting to receive mileage reimbursement during the 2018-19 and 2019-20 school year for the transportation of their own child(ren) are listed below:

School of Attendance	Round Trip Miles Per Day	# of Days	Per Mile Rate	Total Estimated Annual Cost
Carlton Oaks School	7	199	\$0.5450	\$108.46
Total:				\$108.46

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the Parent/Guardian agreements for mileage reimbursement in lieu of District transportation.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact of \$108.46 is paid in lieu of District provided transportation.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.5.

BACKGROUND:

The District has issued Purchasing Cards (P-Cards) to certain management, supervisory, or confidential employees to expedite and streamline purchases of goods and services. P-Card transactions are tracked and monitored to ensure they are properly accounted for and supported by documentation. P-Card transactions are limited to a specified amount each month and approval of the Superintendent is required to exceed these limits.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify expenditure transactions charged to District P-Cards for the period December 1, 2018 through December 31, 2018.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

There were 204 transactions totaling \$21,916.94 charged to various funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.6.

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20181203	ABEL,CATHY	CHILD NUTRITION	THE HOME DEPOT #0673	50.10	Tie down for delivery truck
20181204	ABEL,CATHY	CHILD NUTRITION	THE HOME DEPOT #1848	9.72	Tie down for delivery truck
20181205	ABEL,CATHY	CHILD NUTRITION	AMAZON.COM*M03C75HV2	62.20	Almondmilk
20181206	ABEL,CATHY	CHILD NUTRITION	SMART AND FINAL 929	59.96	Caesar salad dressing
20181207	ABEL,CATHY	CHILD NUTRITION	AMZN MKTP US*M01WW7DE0	45.06	Gluten free hamburger buns
20181209	ABEL,CATHY	CHILD NUTRITION	DELL SALES & SERVICE	228.41	Ink/Toner
20181209	ABEL,CATHY	CHILD NUTRITION	DELL SALES & SERVICE	270.19	Ink/Toner
20181209	ABEL,CATHY	CHILD NUTRITION	DELL SALES & SERVICE	152.98	Ink/Toner
20181210	ABEL,CATHY	CHILD NUTRITION	HERITAGE FOOD SERVICE	515.35	Knife replacement HCM Central Kitchen
20181211	ABEL,CATHY	CHILD NUTRITION	SMART AND FINAL 929	23.95	Vegan Mozzarella Cheese
20181216	ABEL,CATHY	CHILD NUTRITION	KATOM RESTA	64.21	Steramine Sanitizer Tablets
20181216	ABEL,CATHY	CHILD NUTRITION	SMART AND FINAL 929	13.35	Flour, butter & return of prior purchase
20181217	ABEL,CATHY	CHILD NUTRITION	THE HOME DEPOT #0673	29.78	Hoses for washing machine in Central Kitchen
20181225	ABEL,CATHY	CHILD NUTRITION	PARTS TOWN	34.86	2 knobs for oven at Pepper Drive
				<u>1,560.12</u>	
20181205	ALBERT,DIANN L	CHET F. HARRITT	SMART AND FINAL 929	11.49	Attendance Incentive
20181207	ALBERT,DIANN L	CHET F. HARRITT	EINSTEIN BROS BAGELS33	15.49	ELAC Meeting
20181214	ALBERT,DIANN L	CHET F. HARRITT	BARNES & NOBLE #2135	157.05	Books for Chet Library
20181214	ALBERT,DIANN L	CHET F. HARRITT	BARNES & NOBLE #2135	139.47	Books for Chet Library
				<u>323.50</u>	
20181203	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SUPERSHUTTLE EXECUCARS	(100.30)	Cancellation of shuttle services
20181205	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	18.98	Board meeting supplies
20181207	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	SMART AND FINAL 929	88.81	Miscellaneous meeting supplies
20181209	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	CVS/PHARMACY #09145	4.31	Miscellaneous supplies for Board meeting
20181213	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	PANERA BREAD 204874	473.00	Strategic Planning meeting supplies
20181213	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	28.16	Strategic Planning meeting supplies
20181216	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	PANERA BREAD 204874	306.69	Superintendents Leadership Series supplies
20181219	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	THE WRAPSHACK	57.30	Organizational Board meeting supplies
20181220	ARREOLA,LISA	SUPERINTENDENT'S OFFICE	VONS #1897	33.30	Organizational Board meeting supplies
				<u>910.25</u>	
20181203	BAKER,HOPE	OST PROGRAMS	MICHAELS STORES 5045	100.34	Ribbon, tacks, magnets,pom poms. Crafts for YALE
20181205	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	518.77	Cello bags, candy eyeball, stars, teddy grahams, cookie cutters, foil
20181205	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	120.80	Plastic sups, canvas, ribbon, storage bins
20181207	BAKER,HOPE	OST PROGRAMS	MICHAELS STORES 3256	18.54	Stickers, and craft supplies for YALE
20181209	BAKER,HOPE	OST PROGRAMS	WM SUPERCENTER #2253	30.88	Cellophane bags, tissue, pretzels, plastic bowls
20181211	BAKER,HOPE	OST PROGRAMS	KOHL'S #0756	14.00	Seasonal toys
20181212	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	20.47	Pictures of children for parents at the YALE OSTP
20181214	BAKER,HOPE	OST PROGRAMS	WAL-MART #1917	29.63	Cups, hooks and crafts for YALE
				<u>853.43</u>	
20181212	BECKER,CHRISTINA	FACILITIES & MAINTENANCE	EASYKEYSCOM INC	18.00	Hardware/Door, Lock Supplies for new work stations - ERC
				<u>18.00</u>	
20181212	BENEDETTO,ANGELO	CAJON PARK	DOLLAR TREE	45.26	Silly String for student incentive
20181216	BENEDETTO,ANGELO	CAJON PARK	PAYPAL *ROLLERCOAST	9.95	Science materials
				<u>55.21</u>	
20181216	BONSER,KRISTEN	PRIDE ACADEMY	MARY'S DONUTS	19.98	Title I Parent Meeting Refreshments
				<u>19.98</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20181203	BRASHER,PAMELA	OST PROGRAMS	OFFICE DEPOT #908	(113.08)	Return of hanging files for inside file cabinets
20181205	BRASHER,PAMELA	OST PROGRAMS	GALLUP INC	19.99	Strength finder book for staff
20181207	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	85.62	Winter break supplies for OSTP Bowls, qtips skittles and M&Ms
20181209	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	316.82	Supplies for Cajon Park OSTP
20181209	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #1917	62.43	End tables for RS Project SAFE, sanitizer, lotion
20181213	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	(3.09)	Refund from Walmart
20181213	BRASHER,PAMELA	OST PROGRAMS	TICKETS*SD PADRES	100.00	Deposit for OSTP field trip-Summer 2019
20181214	BRASHER,PAMELA	OST PROGRAMS	ALDI 79072	111.09	Non-Compliant day for OSTP cookie decorating, M&Ms, mini marshmallows, sprinkles
20181216	BRASHER,PAMELA	OST PROGRAMS	ALDI 79072	8.56	Non-Compliant fundraiser, sprinkles, marshmallows, M&Ms
20181216	BRASHER,PAMELA	OST PROGRAMS	VONS #1897	229.50	Non-Compliant cookie decorating for OSTP cookies, icing
20181217	BRASHER,PAMELA	OST PROGRAMS	VONS #1897	23.45	Non-Compliant day OSTP fundraiser cookie decorating
20181218	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	(11.79)	Refund, Walmart
20181218	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	(32.11)	Refund for instructional item at Walmart
20181219	BRASHER,PAMELA	OST PROGRAMS	WAL-MART #1917	47.24	Bowls, skittles, chocolate, swabs for project for Winter Break
20181220	BRASHER,PAMELA	OST PROGRAMS	ALDI 79072	93.81	Whipped topping, morsels, sprinkles for project at site
20181220	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	(41.72)	Refund from Walmart on instructional items
20181221	BRASHER,PAMELA	OST PROGRAMS	VONS #1897	8.96	Supplies for reward party for children at Rio Seco OSTP
20181230	BRASHER,PAMELA	OST PROGRAMS	WALMART.COM	(93.24)	Refund from Walmart.com order
20181231	BRASHER,PAMELA	OST PROGRAMS	SEARS.COM 9300	804.10	Refrigerator for Cajon Park OSTP
				<u>1,616.54</u>	
20181203	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	THE KEYSTONE	78.36	Expenses during CSBA Conference
20181203	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	SAN DIEGO COUNTY RAA	52.00	Parking while attending the CSBA conference
20181203	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	AMAZON.COM*M032N8XH2	164.90	Purchase of books
20181203	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	SUPERSHUTTLE EXECUCARS	100.30	Transportation from hotel to airport during CSBA conference
20181203	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	GO BISTRO	61.55	Expenses during CSBA Conference
20181203	BROGAN-BARANSKI,K	SUPERINTENDENT'S OFFICE	HILTON	869.88	Accommodations while attending the CSBA conference
				<u>1,326.99</u>	
20181217	BROWN, TIFFANI	PEPPER DRIVE	TARGET 00014852	24.04	Games for alternative lunch activities
20181218	BROWN, TIFFANI	PEPPER DRIVE	AMAZON.COM*M240G0AY1	801.66	Convection ovens for middle school
				<u>825.70</u>	
20181206	EDMONSTON, ERICA	RIO SECO	FOOD4LESS #0349	127.82	Honor Roll Ice-Cream Party/ASB to reimburse
20181221	EDMONSTON, ERICA	RIO SECO	UTC ICE SAN DIEGO 1	2,316.00	Junior High fieldtrip to UTC
				<u>2,443.82</u>	
20181203	FORSTER, CHASITY	HILL CREEK	THE HOME DEPOT #0673	9.56	Hooks for banners
20181210	FORSTER, CHASITY	HILL CREEK	AMZN MKTP US*M08FT0DQ2	58.67	Student Incentives- support PBIS
20181212	FORSTER, CHASITY	HILL CREEK	CAROLINA BIOLOGIC SUPP	196.10	Science Equipment/Materials and Supplies
20181214	FORSTER, CHASITY	HILL CREEK	CAROLINA BIOLOGIC SUPP	34.91	Science Equipment/Materials and Supplies
20181223	FORSTER, CHASITY	HILL CREEK	PINK DONUT	78.40	Student Incentive- Honor roll
				<u>377.64</u>	
20181205	HICKS, TYLENE	CHET F. HARRITT	TARGET 00014852	31.83	Ziploc baggies to make book bags for LAS
20181211	HICKS, TYLENE	CHET F. HARRITT	SMART AND FINAL 929	34.97	Breakfast Club supplies
20181212	HICKS, TYLENE	CHET F. HARRITT	SQU*SQ *OCTOPUS INK PR	115.00	Books for school library
20181212	HICKS, TYLENE	CHET F. HARRITT	FOOD4LESS #0349	14.00	Baby wipes for Campus Aides to clean "peanut free" table
20181212	HICKS, TYLENE	CHET F. HARRITT	FOOD4LESS #0349	48.93	Gingerbread men for staff meeting project
20181214	HICKS, TYLENE	CHET F. HARRITT	SUPER DUPER PUBLICATIO	28.22	Auditory memory books for SLP
20181218	HICKS, TYLENE	CHET F. HARRITT	MOUNTAIN HOME BIOLOGIC	208.06	Owl pellets for 3rd grade classroom science project
20181219	HICKS, TYLENE	CHET F. HARRITT	PRO ED INC	92.40	Soc. Lang. Dev. Scenes for Elem/Adol. group therapy. Books for SLP
20181221	HICKS, TYLENE	CHET F. HARRITT	THE HOME DEPOT 673	355.10	Containers and shelf units for PLTW and Art electives
				<u>928.51</u>	
20181204	HOOKS, TED A	PEPPER DRIVE	EASycANVASPRINTS.COM	70.21	Office pictures
20181205	HOOKS, TED A	PEPPER DRIVE	AMAZON.COM*M00Z048Q0	460.50	Professional Learning Books for book study
20181205	HOOKS, TED A	PEPPER DRIVE	AMZN MKTP US*M08S55BC2	69.94	Office chair supports
20181218	HOOKS, TED A	PEPPER DRIVE	AMAZON.COM*M25186T80	267.22	Small oven for Science Classes
20181223	HOOKS, TED A	PEPPER DRIVE	AMZN MKTP US*M29ZY0P92	92.53	Supplemental materials for writing
				<u>960.40</u>	
20181230	JOHNSTON, ANDREW	CARLTON OAKS	CAROLINA BIOLOGIC SUPP	897.54	Jr. High Science Equipment
				<u>897.54</u>	
20181211	LOCKE, SUMMER	SYCAMORE CANYON	PD TO PLATO PLAYDOUGHT	4.99	STEM Science Materials
20181211	LOCKE, SUMMER	SYCAMORE CANYON	TEACHERSPAYTEACHERS.CO	50.00	STEM Science Materials
20181219	LOCKE, SUMMER	SYCAMORE CANYON	VONS #1897	22.47	Attendance Incentive Holiday Hot Cocoa Activity
				<u>77.46</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20181204	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMAZON.COM*M00M498C1	9.55	Apple lightning to 3.5mm headphone jack adapter
20181204	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*M05V50H00	38.07	DVD external drive & case
20181205	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*M08HF45U2	10.50	Mitel 12' handset cord for phones
20181206	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	THE HOME DEPOT #0673	8.05	Network wall box
20181209	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	18.32	USB 2.0a/m to MicroB, 3' cable
20181209	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	16.49	VGA cable, M/M 10'
20181209	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	19.91	HDMI to display port 1.2, 10' for Stacie Bartfeld
20181209	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	16.49	VGA cable, M/M 10' for Lupe Brambila
20181209	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*M03TS0KS1	26.83	iPhone screen protector glass & Otterbox case for iPhone for Kristin Baranski
20181216	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	8.04	Screw lock hardware set, gender chgr low profile, 3.5MM stereo feed thru for tech
20181216	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	8.04	Screw lock hardware set, gender chgr low profile, 3.5MM stereo feed thru
20181216	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WILLY'S ELECTRONICS	48.66	VGA cable with 3.5MM, 35' slim for SC
20181218	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	SIMPLISAFE.COM	24.99	Security System
20181228	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	CETPA	90.00	Calif. Educational Technology Professionals Association membership
20181228	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	AMZN MKTP US*M21XH7K81	51.98	Labels for 1:1 ipad cords
20181230	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	THE HOME DEPOT 673	513.97	Storage shelves for PUBS
20181230	MARSMAN, MATTHEW	INFORMATION TECHNOLOGY	WAL-MART #1917	160.55	Apple TV for tech
				<u>1,070.44</u>	
20181204	MARTIN, SUZANNE	HILL CREEK	AMZN MKTP US*M03SG3BY1	41.99	Privacy screen monitor filter screen for SAC
20181204	MARTIN, SUZANNE	HILL CREEK	AMZN MKTP US*M08RQ3BY1	11.48	Camera battery for student recognition ceremonies
20181204	MARTIN, SUZANNE	HILL CREEK	TEACHERSPAYTEACHERS.CO	82.00	Storybook STEM Novels
20181205	MARTIN, SUZANNE	HILL CREEK	AMZN MKTP US*M00HQ4MQ2	12.35	Vests for emergency evacuation
20181205	MARTIN, SUZANNE	HILL CREEK	THE WEBSTAUANT STORE	381.90	Trashcan lids for field trashcans/tool caddy, Trashcan cart for tool caddy
20181206	MARTIN, SUZANNE	HILL CREEK	AMZN MKTP US*M00Z726O0	168.98	Vests for PAWsiitive Patrol, vests for emergency drills
20181210	MARTIN, SUZANNE	HILL CREEK	AMAZON.COM*M00CQ2S52	16.07	Grass Seed- for 5th grade science unit- terrarium projects
20181210	MARTIN, SUZANNE	HILL CREEK	OTC BRANDS, INC.	66.05	Scratch bookmarks or ornaments for PTSA Barnes & Noble night fundraiser
20181212	MARTIN, SUZANNE	HILL CREEK	THE HOME DEPOT #0673	87.55	Tool organizer for cust./sand for kinder sand table/garden soil for 5th gr science
20181213	MARTIN, SUZANNE	HILL CREEK	AMZN MKTP US*M25PG5FY1	28.87	Organization bins for SLP
20181213	MARTIN, SUZANNE	HILL CREEK	TARGET.COM *	24.14	Binders for Speech teacher- student IEPs and activities
20181213	MARTIN, SUZANNE	HILL CREEK	TARGET 00014852	22.60	Mirrors for Speech teacher lessons
20181213	MARTIN, SUZANNE	HILL CREEK	AMZN MKTP US*M01KS9YX0	33.98	Electric Pencil Sharpeners
20181224	MARTIN, SUZANNE	HILL CREEK	AMZN MKTP US*M24RV9DT1	18.94	Spanish textbook, student edition/Spanish Enrichment course
20181224	MARTIN, SUZANNE	HILL CREEK	AMZN MKTP US*M25RT16C0	7.04	Spanish textbook, student edition/Spanish Enrichment course
20181224	MARTIN, SUZANNE	HILL CREEK	AMZN MKTP US*M23Z026M1	7.03	Spanish textbook, student edition/Spanish Enrichment course
20181224	MARTIN, SUZANNE	HILL CREEK	AMZN MKTP US*M20K08PV2	16.50	Spanish textbook, student edition/Spanish Enrichment course
20181225	MARTIN, SUZANNE	HILL CREEK	AMZN MKTP US*M20NT6XF2	7.60	Spanish textbook, student edition/Spanish Enrichment course
20181225	MARTIN, SUZANNE	HILL CREEK	AMZN MKTP US*M21DP32E0	34.01	Spanish textbook, student edition/Spanish Enrichment course
20181225	MARTIN, SUZANNE	HILL CREEK	AMZN MKTP US*M29PX8S71	7.03	Spanish textbook, student edition/Spanish Enrichment course
20181225	MARTIN, SUZANNE	HILL CREEK	AMZN MKTP US*M22JA9X52	191.65	Stars for student recognition
20181225	MARTIN, SUZANNE	HILL CREEK	AMZN MKTP US*M24I92XR2	15.33	Spanish textbook, student edition/Spanish Enrichment course
20181227	MARTIN, SUZANNE	HILL CREEK	AMZN MKTP US*M281X7ZC1	18.28	Spanish textbook, student edition/Spanish Enrichment course
20181227	MARTIN, SUZANNE	HILL CREEK	AMZN MKTP US*M22FT0MT2	17.55	Spanish textbook, student edition/Spanish Enrichment course
20181228	MARTIN, SUZANNE	HILL CREEK	AMZN MKTP US*M20RA27D1	19.04	Spanish textbook, student edition/Spanish Enrichment course
20181231	MARTIN, SUZANNE	HILL CREEK	AMAZON.COM*M22KX9RT0	50.55	Spanish textbook, student edition/Spanish Enrichment course
				<u>1,388.51</u>	
20181203	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMAZON.COM*M02A70V00	22.62	Step stool for SDC bathroom
20181206	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMZN MKTP US*M02CT8660	14.98	Pencil grips
20181217	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMZN MKTP US*M23GA23O0	144.03	Hearing protection
20181219	MCGINTY, MIRIAM	SPECIAL EDUCATION	AMZN MKTP US*M24XT7LG2	27.18	Office supplies
				<u>208.81</u>	
20181204	MCKINNON, KATHY	EDUCATIONAL SERVICES	SMART AND FINAL 929	22.98	Prof. Dev. food - Dec. Professional Development
20181206	MCKINNON, KATHY	EDUCATIONAL SERVICES	EASYKEYSCOM INC	156.87	Keys for cabinets
20181207	MCKINNON, KATHY	EDUCATIONAL SERVICES	SPROUTS FARMERS MARK	6.76	Prof. Dev. food - History/Social Science Pilot Eval Meeting
20181209	MCKINNON, KATHY	EDUCATIONAL SERVICES	SMART AND FINAL 929	9.30	Prof. Dev. food - History/Social Science Pilot Eval Meeting
20181209	MCKINNON, KATHY	EDUCATIONAL SERVICES	EINSTEIN BROS BAGELS33	15.49	Prof. Dev. food - History/Social Science Pilot Eval Meeting
20181220	MCKINNON, KATHY	EDUCATIONAL SERVICES	LEARNING A-Z, LLC	109.95	Alternative School - License Renewal
				<u>321.35</u>	
20181223	MONTLER, BONNER M	EDUCATIONAL SERVICES	ADOBE *PHOTOGRAPHY PLAN	119.88	Annual software subscription for Adobe Photoshop Lightroom
				<u>119.88</u>	
20181210	ORTEGA, KAREN	HUMAN RESOURCES	TARGET 00014852	16.16	Holiday cards for HR department
				<u>16.16</u>	
20181213	PEZONE, MELYNDA	CARLTON OAKS	HOME SCIENCE TOOLS	560.27	Digital scales for Science
				<u>560.27</u>	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20181206	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON.COM*M09WO7680	24.89	Research text on learning
20181210	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	APL*ITUNES.COM/BILL	2.99	Purchase of trial app for potential district use
20181214	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AGENT FEE	30.00	Travel for science training in Sacramento
20181214	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	SOUTHWEST AIRLINES	97.96	Travel for science training in Sacramento
20181220	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	AMAZON.COM*M201R2M61	33.93	Laptop video adapters
20181220	PROUTY,DANIEL J	INSTRUCTIONAL TECHNOLOGY	DEMCO INC	44.34	Adhesive for district library
				234.11	
20181218	RIFFEL,MEREDITH	PUPIL SERVICES	ACADEMY SPORTS + OUTDO	259.98	Fraudulent use-to be reversed in January
20181220	RIFFEL,MEREDITH	PUPIL SERVICES	TARGET 00014852	48.26	Supplies for homeless students
20181224	RIFFEL,MEREDITH	PUPIL SERVICES	ACADEMY SPORTS + OUTDO	95.81	Fraudulent use-to be reversed in January
20181227	RIFFEL,MEREDITH	PUPIL SERVICES	WAYFAIR*WAYFAIR	50.99	Fraudulent use-to be reversed in January
20181227	RIFFEL,MEREDITH	PUPIL SERVICES	FYE COM	108.86	Fraudulent use-to be reversed in January
20181228	RIFFEL,MEREDITH	PUPIL SERVICES	HAYNEEDLE	48.01	Fraudulent use-to be reversed in January
20181230	RIFFEL,MEREDITH	PUPIL SERVICES	DSS*ACHIEVMNTPRODUCTS	210.04	Fraudulent use-to be reversed in January
				821.95	
20181202	SAUNDERS,LEAH	CARLTON HILLS	AMAZON.COM*M02HQ41X2	15.41	Instructional materials: Writing
20181205	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*M00D30BH0	14.95	Playground equipment: sand toys
20181205	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*M03IX2BJ0	65.32	Playground equipment: sand toys
20181205	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*M06MP25Q2	31.98	Playground equipment: sand toys
20181206	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*M03R30Q40	19.99	Student ROAR Incentives: PBIS
20181206	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*M066C8BV2	15.95	Student PBIS Incentives
20181207	SAUNDERS,LEAH	CARLTON HILLS	AMAZON.COM*M06JL1SU1	183.62	Block Rocker; Speaker and Microphone for student performances
20181209	SAUNDERS,LEAH	CARLTON HILLS	AMAZON.COM*M03ZM92V0	109.52	Stars for Jr. High ROAR/PBIS awards
20181210	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*M068Y16T2	19.98	Sand timers for student engagement support
20181211	SAUNDERS,LEAH	CARLTON HILLS	AMAZON.COM*M03BC31F0	9.54	Campside Stories with Principal and VP
20181211	SAUNDERS,LEAH	CARLTON HILLS	SMART AND FINAL 581	114.12	SMORE's ingredients for Santee Santa's incentive
20181211	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*M00W51WN1	17.98	Playground sand toys
20181212	SAUNDERS,LEAH	CARLTON HILLS	AMAZON.COM*M01VX9Y20	29.02	Campside stories with VP and Principal: Santee Santa's incentive
20181212	SAUNDERS,LEAH	CARLTON HILLS	AMAZON.COM*M09R39Y40	26.66	Campside stories with Principal and VP: Santee Santa's incentives
20181217	SAUNDERS,LEAH	CARLTON HILLS	AMAZON.COM*M26Y54340	28.22	ROAR/PBIS student behavioral support resources
20181218	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*M23AN5O02	26.97	Playground sand toys
20181218	SAUNDERS,LEAH	CARLTON HILLS	AMAZON.COM*M20C3AY1	13.90	Student behavioral support materials PBIS/ROAR
20181219	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*M27LJOLY2	12.99	Science Fair materials
20181219	SAUNDERS,LEAH	CARLTON HILLS	AMZN MKTP US*M25FA34A2	8.99	Playground sand toys
20181221	SAUNDERS,LEAH	CARLTON HILLS	AMAZON.COM*M29FK91W2	113.46	Alternative seating Wobble stool
20181221	SAUNDERS,LEAH	CARLTON HILLS	PARTY CITY 441	31.17	Safety Patrol student incentives
20181228	SAUNDERS,LEAH	CARLTON HILLS	AMAZON.COM*M26SC05Z2	21.50	Literature for Kindness Week: PBIS
20181230	SAUNDERS,LEAH	CARLTON HILLS	AMAZON.COM*M27FO3I90	22.27	Literature for Kindness Week: PBIS
				953.51	
20181206	SHEEN,KRISTINA D	OST PROGRAMS	WM SUPERCENTER #5684	41.30	Supplies for Carlton Oaks OSTP
20181206	SHEEN,KRISTINA D	OST PROGRAMS	DOLLAR TREE	17.34	Ribbon, calendars, magnets for Cajon Park and ERC OSTP
20181207	SHEEN,KRISTINA D	OST PROGRAMS	HOBBY-LOBBY #658	85.10	Craft supplies, poster board, soap making supplies
20181210	SHEEN,KRISTINA D	OST PROGRAMS	TJ MAXX #863	34.44	Baskets for the new shelves for the OSTP ERC
				178.18	
20181219	SIMKO,JOHANNA	PRIDE ACADEMY	OTC BRANDS, INC.	81.35	PBIS incentives
				81.35	
20181202	SIMPSON,DEBRA	RIO SECO	RAYMOND GEDDES	418.45	Rewards for PBIS Star Jar recognition
20181217	SIMPSON,DEBRA	RIO SECO	RAYMOND GEDDES	42.67	PBIS Incentive materials
20181218	SIMPSON,DEBRA	RIO SECO	AMZN MKTP US*M28B45O32	53.98	Containers for science materials
20181218	SIMPSON,DEBRA	RIO SECO	TEACHERSPAYTEACHERS.CO	97.40	Science activities
20181220	SIMPSON,DEBRA	RIO SECO	PAYPAL *DIMACDESIGN	155.87	Portable white boards for science
20181220	SIMPSON,DEBRA	RIO SECO	SHERWIN WILLIAMS 70157	232.14	PE Playground paint for activity stencils
20181220	SIMPSON,DEBRA	RIO SECO	TEACHERSPAYTEACHERS.CO	480.00	Reading intervention resource
20181221	SIMPSON,DEBRA	RIO SECO	AMZN MKTP US*M23U89AN2	237.98	Microscopes for science
20181221	SIMPSON,DEBRA	RIO SECO	SHERWIN WILLIAMS 70157	116.07	Blacktop paint for PE
20181224	SIMPSON,DEBRA	RIO SECO	AMAZON.COM*M26XK4DB0	91.60	Teacher resource math book
20181224	SIMPSON,DEBRA	RIO SECO	AMZN MKTP US*M29DV8SG0	124.92	Science materials
20181226	SIMPSON,DEBRA	RIO SECO	WALMART.COM	88.55	Science materials
				2,139.63	

PURCHASE DATE	CARDHOLDER	DEPARTMENT	MERCHANT NAME	PURCHASE AMOUNT	PURCHASE DESCRIPTION
20181202	SOUTHCOTT,STEPHANIE	CARLTON HILLS	AMZN MKTP US*M04B32VS1	200.00	PRIM Books for instructional support
20181204	SOUTHCOTT,STEPHANIE	CARLTON HILLS	LEARNING A-Z, LLC	291.50	Expansion of Learning A-Z license
20181216	SOUTHCOTT,STEPHANIE	CARLTON HILLS	AMZN MKTP US*M00Y67RC2	97.50	Earbuds to access Amplify lessons
				<u>589.00</u>	
20181213	STARKEY,MARK	INFORMATION TECHNOLOGY	AMAZON.COM*M23FB9F21	38.70	Belkin Micro USB cable for staff ipad cases
				<u>38.70</u>	
				<u>21,916.94</u>	

Consent Item D.2.7.
 Prepared by Karl Christensen
 February 5, 2019

Approval/Ratification of Final Contract, Change
 Order #1 and Filing Notice of Completion for
 Bid #1718-077-102 Installation and Site Work for
 New Modular Classroom Buildings at Pepper
 Drive School

BACKGROUND:

Notice of Completion documents were filed with the County Recorder for Bid #1718-077-102: Installation and Site Work of New Modular Classroom Buildings at Pepper Drive School. Retention amounts withheld from progress payments will be released after 30 days from the date of recording the Notice of Completion.

Change Order #1 incorporates an overall credit back to the project for unused project scope allowances in the contract. The base contract, allowances, and final contract amount are as follows:

Base Contract	\$ 1,630,000.00
Allowance for Electrical	\$ 500,000.00
Allowance for Communications	\$ 500,000.00
Allowance for Landscape/Fields	\$ 100,000.00
Total Contract Amount Awarded	\$ 2,730,000.00
Change Order #1 – Return of Unused Allowances	(\$ 459,082.00)
Final Contract Amount	\$ 2,270,918.00

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the final contract amount and change order #1 and authorize/ratify filing of Notice of Completion documents for Bid #1718-077-102 – Installation and Site Work of New Modular Classroom Buildings at Pepper Drive School.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is \$2,270,918, a reduction of \$459,082 from the awarded contract, paid from Capital Improvement Program funds.

STUDENT ACHIEVEMENT IMPACT:

Strong, positive relationships exist between overall building conditions, a positive learning environment, and student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.7.

Consent Item D.2.8.
Prepared by Karl Christensen
February 5, 2019

Approval/Ratification of Change of Scope and Cost for
the Rio Seco School Ballfield Netting Project

BACKGROUND:

At the October 16, 2018 meeting, the Board of Education approved an MOU with the City of Santee and Santana National Little League to install safety netting on the outfield fence of the majors field at Rio Seco School. At that time, the scope of the netting installation was to be 160 linear feet to cover from left-center field to right-center field. Upon commencement of the installation, the scope was changed to be 320 feet from foul line to foul line. This provides a wider area of safety from errant baseballs.

The cost of the original scope was \$13,600 and was paid for by funds provided by the City of Santee. The revised cost is \$27,200.

RECOMMENDATION:

It is recommended that the Board of Education approve/ratify the change of scope and cost for the Rio Seco School Ballfield Netting Project.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning

FISCAL IMPACT:

The fiscal impact is an increase of \$13,600 to be funded from the Fund 40 Facilities Needs Set-Aside.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.2.8.

BACKGROUND:

California Education Code Section 32288 requires that each school district annually approve the comprehensive school safety plans. The Code also requires that each school site council develop and approve the school safety plan.

Presented for approval are the School Safety Plans for Cajon Park, Carlton Hills, Carlton Oaks, Chet F. Harritt, Hill Creek, Pepper Drive, PRIDE Academy at Prospect Avenue, Rio Seco, and Sycamore Canyon Schools. The plans contain specific action plans as well as clearly stated School Safety Strategies. Additionally, each plan contains the requirements of Education Code Section 32282 (a), namely:

- Conduct an assessment of the current status of crime committed at schools
- Identify appropriate strategies and programs that will provide or maintain a high level of school safety
- Child abuse reporting procedures
- Disaster procedures
- Policies pursuant to the Education Code for students serious acts that would lead to suspension and expulsion
- Procedures to notify teachers of dangerous pupils
- A discrimination and harassment policy
- Provision of a student dress code that prohibits “gang-related” apparel
- Procedures for safe ingress and egress of pupils, parents and school employees to and from school
- A safe and orderly environment conducive to learning
- District rules on student discipline, and
- Hate crime reporting procedures.

A copy of the Safety Plans will be available at the board meeting for review.

RECOMMENDATION:

Administration recommends that the Board of Education approve the comprehensive school safety plans.

This recommendation supports the following District goals:

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.

FISCAL IMPACT:

There is no significant cost to the implementation of the procedures outlined in the safety plans.

ACADEMIC ACHIEVEMENT IMPACT:

The plan describes a process for insuring school safety, and thereby, also insures that student and staff enjoy a safe school learning environment.

Motion: _____ Second: _____ Vote: _____ Agenda Item D.3.1.

Prepared by Dr. Stephanie Pierce
February 5, 2019

BACKGROUND

State regulations governing School Plans for Student Achievement require that the Board of Education annually approve the plans for each of the schools. The 2018-19 School Plans and budgets have been approved by each school site council and meet the requirements of the applicable regulations. These plans were written utilizing the state template and include goals based on current student performance data and alignment with our District Local Control Accountability Plan (LCAP) goals and action services. In addition, each site has completed a Parent Involvement Policy as outlined in Board Policy and Administrative Regulation 6020 and these policies are attached in each School Plan. A copy of each site’s School Plan for Student Achievement will be available at the Board meeting for public review.

RECOMMENDATION

Administration recommends approval of the School Plans for Student Achievement and Parent Involvement Policy for each of the schools.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT

Approval of the School Plans for Student Achievement will provide authorization for school staffs to expend state and federal funds to support program development focusing on student achievement during the 2018-19 school year.

STUDENT ACHIEVEMENT IMPACT:

The School Plan for Student Achievement for each school includes a comprehensive plan to improve the academic performance of students. The plan reflects the collection and analysis of student performance data, the setting of priorities for program improvement, the rigorous use of effective strategies, and the ongoing monitoring of student achievement. The template provides a structured means to improve teaching and learning to meet Common Core State Standards. In addition, parent involvement policies encourage home-school communication which is essential in student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.2.

Consent Item D.3.3.

Approval of Individual Services Agreement with San Diego Center for Children for Nonpublic School Services

Prepared by Dr. Stephanie Pierce
February 5, 2019

BACKGROUND:

At times, students with disabilities require enrollment in an alternative educational setting (i.e., nonpublic school) due to their specific needs and to demonstrate educational progress. One additional student with disabilities requires enrollment at the San Diego Center for Children for the 2018-2019 school year to address the student’s unique needs.

RECOMMENDATION:

Administration recommends the Board of Education approve the Nonpublic School Individual Services Agreement with San Diego Center for Children School for this student for the term of January 28, 2019 through June 30, 2019.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students.

FISCAL IMPACT:

The terms of the Master Contract is as follows:

School/Agency	Number of Students	Duration of Service	Cost per Day	Total Cost
San Diego Center for Children	1 student	1/28/19 - 6/20/19 including ESY instruction (134 days)	\$211.96	\$28,403.00

STUDENT ACHIEVEMENT:

Some students require alternative settings to demonstrate educational progress.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.3.3.

BACKGROUND:

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

Certificated Staff

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. La Cross, Jennifer	Hill Creek	III-01 #30011666	\$0.00	\$50,504.00	01-28-19

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date

C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Canada, Ira	Sycamore Canyon	VI-01 to VI-07 #30010881	\$56,727.00	<i>\$71,854.00</i>	01-07-19
2. Mays, Caitlin	Carlton Oaks / Rio Seco to <i>Rio Seco</i>	III-01 #30009832	\$50,504.00	\$50,504.00	01-28-19

D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date
1. Bailey, Anissa	Sycamore Canyon	V-08	Personal	Approve	12-13-18 to 06-12-19

E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date
1. Broding, Andrea	Special Education	VI-26	Retirement	04-06-19

F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

G. Dismissals:

Employee	Location	Class/Step	Effective Date

Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Correia, Chloe	Sycamore Canyon	Instructional Assistant, Special Ed II 21 A / 3.5 hrs #30011039	\$0.00	\$1,196.16	01-10-19
2. Hernandez, Abraham	Sycamore Canyon	Instructional Assistant, Special Ed II 21 A / 3.5 hrs #30011040	\$0.00	\$1,196.16	01-07-19
3. Kent, Paula	Transportation	Bus Attendant 19 A / 4.0 hrs #30008597	\$0.00	\$1,240.29	01-14-19

Classified Staff continued

H. New Appointments continued:

4. Stotler, Sondra	Transportation	Van Driver 22 A / 5.95 hrs #30002104	\$0.00	\$2,139.54	01-14-19
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I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Barto, Duane	Transportation	Bus Driver I 25 B / 6.0 hrs to 25 B / 6.42 hrs #30004405	\$2,624.75	\$2,808.48	01-01-19
2. Hernandez, Abraham	Sycamore Canyon to Carlton Oaks	Instructional Assistant, Special Ed II 21 A / 3.5 hrs to 21 A / 6.0 hrs #30004805	\$1,196.16	\$2,050.56	01-28-19
3. Holm, Dori	Sycamore Canyon to Carlton Hills	Early Childhood Assistant II 18 E / 5.75 hrs #10325101	\$2,067.63	\$2,067.63	09-08-15
4. Jimenez, Maria	Rio Seco to Carlton Oaks	Campus Aide CA E / 2.0 hrs to Instructional Assistant, Special Ed II 21 A / 3.0 hrs #10327224	\$631.75	\$1,025.28	01-07-19
5. Rodgers, Amy	Carlton Oaks / Rio Seco to Carlton Oaks	Instructional Assistant, Special Ed I 20 C / 5.0 hrs #30005123	\$1,797.81	\$1,797.81	01-28-19
6. Santiago, Chimane	Carlton Hills to Sycamore Canyon	Campus Aide CA A / 2.0 hrs to Food Service Worker I-A 20 A / 1.25 hrs #30003655	\$476.66	\$407.12	12-13-18
7. Shelley, Jesse	Cajon Park to Pepper Drive	Campus Aide CA A / 2.0 hrs to Custodian II 23 A / 4.0 hrs #10326416	\$520.00	\$1,510.46	01-24-19
8. Swan, Raydina	Pepper Drive to Carlton Hills	Instructional Assistant, Special Ed II 21 A / 6.0 hrs #30003830	\$2,050.56	\$2,050.56	12-10-18
9. Thomas, Lynn	Transportation	Bus Attendant 19 A / 5.0 hrs to Bus Driver I 25 A / 7.25 hrs #30011046	\$1,550.36	\$3,023.42	12-21-18

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Little, Deborah	Carlton Hills	Instructional Assistant, Special Ed II	Retirement	06-13-19

Classified Staff continued

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

RECOMMENDATION:

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.1.

BACKGROUND:

Administration has reviewed the performance of various temporary certificated employees with the possibility of offering probationary contracts. At tonight's meeting, administration presents thirteen (13.0 FTE) temporary teachers to the Board for approval of probationary status.

RECOMMENDATION:

It is recommended that the Board of Education approve probationary status to thirteen (13.0 FTE) temporary teachers.

<u>Name</u>	<u>Location</u>	<u>FTE</u>
Haley Cydell	Chet F. Harritt	1.0
Allison Sciarretta	Carlton Hills	1.0
Sherri Oliver	Carlton Oaks	1.0
Ashley Baranov	Cajon Park	1.0
Eleni Simon	Cajon Park	1.0
Meghan Ascroft	Hill Creek	1.0
Brooke Wiesner	Pepper Drive	1.0
Michael Rowan III	Pepper Driver / Rio Seco	1.0
Sierra Duggan	Rio Seco	1.0
Matthew Newcomb	Rio Seco	1.0
Jennifer Wilson	Sycamore Canyon	1.0
Robyn Accardi	Sycamore Canyon	1.0
Courtney Bittle	Sycamore Canyon	1.0

FISCAL IMPACT:

There will not be an additional fiscal impact to the general fund as a result of this item.

STUDENT ACHIEVEMENT IMPACT:

It is the District's intent to promote the highest quality of school district staff to accomplish our student achievement goals.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.2.

Prepared by Tim Larson
February 5, 2019

BACKGROUND:

Santee School District identified the Core Module and School Climate Modules of the California Healthy Kids Survey (CHKS) as a way to identify the school climate at all our sites and compare that data with statewide data. The CHKS is taken in the winter or spring and gives the District and schools sites a great deal of information to help us address students' perceptions of school climate. Santee School District received a three-year Tobacco Use Prevention and Education (TUPE) with Cajon Valley, Lemon Grove, and the Grossmont Union School Districts. These grants require information from the California Healthy Kids Survey (CHKS). LCAP requires that we offer a normed survey about school climate that informs our process.

In 2018, fifth and seventh grade students complete the Core Module, School Climate Module, and the DFC Module for Drug Free Communities and some sites completed the Military Connected Student Module. In addition, parents and staff modules were added to better inform the LCAP process and examine school climate from additional perspectives.

The following are key elements of the implementation plan for survey administration:

1. The CHKS will be administered between February and April 2019.
2. Parents and students will be informed that student participation is voluntary and that CHKS questions may be viewed in the school office and on the District website.
3. Fifth grade students will have active parent participation in order to participate.
4. Individual student responses recorded on the answer sheet are anonymous; no student names are recorded on survey documents and no student names are submitted to the scoring service.
5. Core, school climate and DFC modules will be administered to seventh graders. These sections survey students about resiliency; alcohol, tobacco, other drugs; violence and school safety; suicide; and physical wellness. Fifth grade students will receive the core module.

RECOMMENDATION:

It is recommended that the Board of Education approve the implementation plan for the California Healthy Kids Survey to support valuable data collection for grant requirements as well as the questions and modules included in the implementation plan.

FISCAL IMPACT:

The cost to complete the survey will be minimal. Staff, parent, seventh grade students and reports will be funded by TUPE grant funds. District will cover the cost of fifth grade students.

STUDENT ACHIEVEMENT:

The California Healthy Kids Survey will yield important data about student knowledge and beliefs concerning personal health and resiliency for use in policy and program development. Student data from CHKS has been used in writing and securing past Federal and State grants.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.3.

Consent Item D.4.4.

Approval of Tentative Agreement with California School Employees Association and its Chapter #557 (CSEA) for the Summer Assistance Benefits Program (AB 1808)

Prepared by Tim Larson
February 5, 2019

BACKGROUND:

Santee School District and the California School Employees Association and its Chapter #557 (CSEA), have reached a Tentative Agreement for the Summer Assistance Program relating to recently passed legislation, AB 1808. The legislation allows classified employees working less than 12 months to participate in the program by specifying an amount to be withheld from their monthly paycheck for payment during the summer recess period. Classified employees will receive dollar for dollar, state-matched funding, while funding is available.

RECOMMENDATION:

It is recommended that the Board of Education approve the tentative agreement between Santee School District and the California School Employees Association and its Chapter #557 (CSEA) relating to AB 1808.

FISCAL IMPACT:

There is no fiscal impact to the District to participate in the AB 1808 program.

STUDENT ACHIEVEMENT IMPACT:

This is a personnel item.

Motion: _____ Second: _____ Vote: _____

Agenda Item D.4.4.

Tentative Agreement

between

the

Santee School

Tentatively agreed on December 28, 2018 District (“LEA”, “District”)

and

California School Employees Association and its Santee Chapter No.557

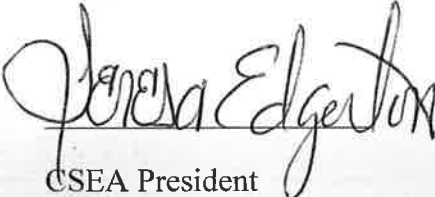
The above parties have met and negotiated the decision, impacts, and effects relating to recently passed legislation, AB 1808 (Education Omnibus Trailer Bill), which became law on June 27, 2018. The parties have reached the following agreement with regard to a Summer Assistance Benefits for Classified Employees Program, which are part of this Education Omnibus Trailer Bill, AB 1808.

Summer Assistance Benefits for Classified Employees


1. The District agrees to participate in the “Summer Assistance Benefits for Classified Employees,” and extend this salary benefit option to the bargaining unit.
2. Prior to January 1, 2019, the District shall provide notice to all bargaining unit members which shall include the following:
 - a. A description of the Summer Assistance Benefits for Classified Employees program;
 - b. Details about eligibility for the program, including 1) they must work less than 12-month assignments, 2) they have worked for the LEA for at least one year, and 3) that they are not eligible if the employee’s regular annual pay from the LEA is more than two times the full-time pay of a classified employee, paid at the state minimum wage for an entire school year, at the time of enrollment. (“Regular annual pay” does not include any pay that the employee received during the summer recess period in the previous fiscal year.)
 - c. All timelines for the program as follows:
 - ✓ By January 1, 2019, the LEA must notify the classified employees that the LEA has elected to participate in the program for the next school year.
 - ✓ By March 1, 2019, any classified employee who wishes to participate, must notify the LEA, using a form developed by the California Department of Education (CDE), that the employee wishes to participate in the program for the 2019-2020 school year. The employee may elect to have up to 10% of his/her monthly pay withheld during the school year. The employee must specify (1) the amount to be withheld from the monthly paychecks, and (2) whether s/he wishes to have the withheld amounts paid out during the summer recess period in one or two payments.

- ✓ By April 1, 2019, the LEA must notify the CDE that it has elected to participate in the program, using a form developed by the CDE. The LEA must specify (1) the number of classified employees who are participating, and (2) the total estimated amount to be withheld from the employee paychecks for the 2019-2020 school year.
 - ✓ By May 1, 2019, the CDE must notify participating LEAs in writing of the estimated amount of state match funding that a participating employee can expect to receive. If the \$50,000,000 funding (\$45,000,000 for K-12; \$5,000,000 for Community Colleges) is insufficient to provide one dollar for each one dollar that has been withheld from the employees' paychecks, the CDE must notify the LEAs of the expected prorated amount of state match funds that each classified employee could expect to receive.
 - ✓ By June 1, 2019, the LEAs must notify the participating employees as to the estimated amount of state match funds that the employee could expect to receive.
 - ✓ After receiving the notification, and no later than July 30, 2019, after the start of the school year, the classified employee may (1) withdraw his/her election to participate in the program, or (2) reduce the amount to be withheld from his/her paycheck.
 - ✓ The LEA must then deposit the amounts withheld from participating employees' monthly paychecks according to each employee's choices, in an account within its general fund known as the Classified School Employee Summer Assistance Program Fund, during the 2019-2020 school year.
 - ✓ If an employee separates from employment during the 2019-2020 school year, the employee may request any pay withheld from his/her paycheck pursuant to this program; however, the employee is not entitled to receive any state match funds.
 - ✓ On or before July 31, 2020, the participating LEAs must request payment from the CDE, on a form developed by the CDE, for the amount of classified employee pay that has been deposited in the Program Fund.
- d. Provide all forms developed and promulgated by the CDE to bargaining unit members. The District shall distributed CDE complete forms within 5-days of receipt or learning of the forms publication, unless the forms are received/published within 5-days of an employee cut-off date, in which instance the forms shall be sent electronically on the same day it is received/published and mailed via intra-District mail.
- e. Warn bargaining unit members that the money will likely not be paid until after August 31, 2020, *after* summer recess.

3. No participant in the Summer Assistance Benefits for Classified Employees is barred from applying for, and if selected, working summer school during the summer in which this benefit is earned.
4. An employee may withdraw from *further* participation in the program more than 30-days after the start of the 2019-2020 school year, and leave withheld amounts in the program. In such instances, the LEA agrees to report this contribution to the CDE as if contributions had been made for the duration of the program at a reduced percentage.
5. It is expressly understood by the parties that State match amounts are estimates only until such time as the District receives an apportionment of funds from the State. Consequently, the amount a participating employee will receive under the program may vary from estimates and the District is under no obligation to pay any amount in excess of the employees contributions and actual State funding received by the District for the employee.


CSEA President

1/18/19
Date


Assistant Superintendent, HR

1/18/19
Date

Item E. DISCUSSION AND/OR ACTION ITEMS

The Board invites citizens to address the Board about any of the items listed under Discussion and/or Action. Citizens wishing to address the Board about a Discussion and/or Action item are requested to submit a Request to Speak card in advance.

Discussion and/or Action Item E.1.1. Approval of Monthly Financial Report
 Prepared by Karl Christensen
 February 5, 2019

BACKGROUND:

Administration has prepared the accompanying Monthly Financial Report covering the period December 1, 2018 through December 31, 2018 prepared on a cash and modified accrual basis and include the District’s revenue, expenditure, and cash activities.

RECOMMENDATION:

It is recommended that the Board of Education approve the Monthly Financial Report, as presented.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The Monthly Financial Report shows a beginning cash balance of \$10,106,110; cash receipts of \$10,837,979; and disbursements of \$5,401,099 are reflected for the period of December 1, through December 31, 2018 resulting in an ending cash balance of \$15,542,990 as of December 31, 2018.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.1.

Monthly Financial Report - December

1

CASH REPORT FOR DECEMBER

	Actual	Projected*	Difference
Beginning Cash Balance as of December 1, 2018	\$10,106,110	\$11,450,843	\$ (1,344,733)
INCOME			
A. Local Control Funding Formula			
State Aid	2,892,637	2,892,637	\$ -
Property Taxes	4,429,408	4,134,956	\$ 294,452
B. Federal Income			
Federal Funding	77,641	412,443	\$ (334,802)
C. State Income			
Other State Funding	520,205	615,089	\$ (94,884)
EPA Funding	2,326,543	2,326,542	\$ 1
D. Local Income			
Other Local Income	228,222	36,636	\$ 191,586
Spec Ed	271,584	279,939	\$ (8,355)
Interest	50,797	-	\$ 50,797
E. Due to/Due from other funds	40,942	-	\$ 40,942
F. Debt Proceeds	-	-	\$ -
TOTAL INCOME	\$10,837,979	\$10,698,242	\$ 139,737
Beginning Balance Plus Income	\$20,944,089	\$22,149,085	\$ (1,204,996)
DISBURSEMENTS			
G. Commercial Warrants	\$ 358,992	\$ 853,504	\$ (494,512)
H. Salary and Benefits	4,942,219	4,582,382	\$ 359,837
I. Other Outgo	39,888	91,069	\$ (51,181)
J. Interfund Borrowing Out	60,000	-	\$ 60,000
K. Budget Adjustments	-	-	\$ -
TOTAL DISBURSEMENTS	\$5,401,099	\$5,526,955	\$ (125,856)
Ending Cash Balance as of December 31, 2018	\$15,542,990	\$16,622,130	\$ (1,079,140)

* Based on Cash Flow Projection at First Interim FY 2018-19

**Budget Revisions
Through December 31, 2018
2018-19 Revised Budget**

	<u>Unrestricted</u>	<u>Restricted</u>	<u>Total</u>
Beginning Fund Balance	16,542,538	394,089	16,936,627
Estimated Income	49,104,431	22,151,499	71,255,930
Estimated Expenditures	51,595,647	21,616,870	73,212,517
Change in Fund Balance	(2,491,216)	534,629	(1,956,587)
Projected Ending Fund Balance	14,051,322	928,718	14,980,040
Less: Restricted Program Carryovers	-	928,718	928,718
Less: Non-Spendable			
Prepaid Expenses	375,869	-	375,869
Revolving Cash Fund	20,000	-	20,000
Stores Inventory	88,850	-	88,850
Less: Assigned Vacation Carryover	295,037	-	295,037
Assigned Site Carryover Balances	-	-	-
Less: Economic Uncertainty Reserve	2,196,376	-	2,196,376
Less: Reserve for State Budget Uncertainty	-	-	-
Uncommitted/Unassigned/Unappropriated Fund Balance	11,075,191	-	11,075,191
Fund 17 Projected End of Year Balance	3,006,374	-	3,006,374
Projected Reserves	16,277,941	-	16,277,941
	<u>December</u>	<u>November</u>	
Projected Reserve % 2018-19¹	22.23%	22.28%	
Projected Reserve % 2019-20²	22.01%	22.01%	
Projected Reserve % 2020-21²	21.49%	21.49%	

As a % of the Estimated Expense Total¹

Based on Multi-Year Projection at 1st Interim- October 2018²

Discussion and/or Action Item E.1.2. Imminent Facility Needs
 Prepared by Karl Christensen
 February 5, 2019

BACKGROUND:

At the September 4, 2018 meeting, Administration presented an update on Deferred Maintenance projects as well as various other facility needs. This prompted a discussion on equity across school sites and prioritization of projects. The Board requested additional information on projects as well as school site visits to expand the list of projects in order to provide equity across school sites.

Facility needs can generally be broken down into the following types:

Project Type	Description	Appropriate Funding Sources
Routine Repair or Maintenance	Routine, recurring, and usual work for the preservation or protection of the facility for its intended purposes	1. Routine Restricted Maintenance Account 2. General Fund
Deferred Maintenance	Major repair or replacement of building systems including plumbing, HVAC, electrical, roofing, flooring, walls, hardscape, and other structures	1. Deferred Maintenance Fund 2. General Fund
Enhancement/Improvement	Work to enhance or improve an element of existing buildings or grounds	1. General Fund 2. Fund 40 Set Aside
Renovation/Modernization	Work to significantly alter or renovate existing buildings, structures, and grounds	1. GO Bond Proceeds 2. State Grants 3. Developer Fees (if associated with growth) 4. Land Sale Proceeds
New Building Construction	Work to construct or reconstruct new buildings, including demolition and replacement	1. GO Bond Proceeds 2. State Grants 3. Developer Fees (if associated with growth) 4. Land Sale Proceeds

The Board and Administration visited all nine (9) school sites on October 13, 2018. Tonight, Administration will present and review the revised list of Imminent Facility Needs, including projects generated from the school site visits.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board of Education.

This item supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

Estimates of project costs will be provided at the Board of Education meeting.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.2.

BACKGROUND:

With voter approval of the District’s Bond Reauthorization measure in November 2018, the final phase of the 2006 Capital Improvement Program (CIP) is underway. Tonight, Administration will provide the Board of Education a draft timeline for commencement of the 3 remaining CIP projects: 1) Chet F. Harritt Classroom/Learning Resource Center building; 2) PRIDE Academy Learning Resource Center building; 3) Sycamore Canyon Learning Resource Center building. In addition, Administration seeks direction from the Board on the following decision points:

1. Commencement order for remaining projects;
2. Location and design change for the Chet .F Harritt 8 Classroom/LRC building addition;
3. Possible land swap with City of Santee for larger building footprint at Chet F. Harritt;
4. Old PE locker room renovation to classrooms at Chet F. Harritt; and
5. Delivery Method(s) for projects.

RECOMMENDATION:

This is an information item. Action, if any, is at the discretion of the Board of Education.

This item supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

FISCAL IMPACT:

The fiscal impact is \$24.1 million from various facility related funds.

STUDENT ACHIEVEMENT IMPACT:

This is a fiscal item. All fiscal resources impact student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item E.1.3.

Item F. BOARD POLICIES AND BYLAWS

Agenda Item F.

Board Policies and Bylaws Item F.1.1.

Second Reading: Revised Board Policy 5141.6, School Health Services

Prepared by Dr. Stephanie Pierce
February 5, 2019

BACKGROUND:

Attached is revised Board Policy 5141.6, School Health Services, based upon California School Board Association's (CSBA) sample Board Policies and Regulations.

RECOMMENDATIONS:

This evening administration is presenting revised Board Policy 5141.6, School Health Services, for a second reading. Administration recommends approval of the revised Board Policy

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy.

STUDENT ACHIEVEMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.1.

SCHOOL HEALTH SERVICES

The Governing Board recognizes that good physical and mental health is critical to a student's ability to learn and believes that all students should have access to comprehensive health services. The district may provide access to health services at or near district schools through the establishment of a school health center and/or mobile van(s) that serve multiple campuses.

The Board and the Superintendent or designee shall collaborate with local and state agencies and health care providers to assess the health needs of students in district schools and the community. Based on results of this needs assessment and the availability of resources, the Superintendent or designee shall recommend for Board approval the types of health services to be provided by the district.

~~The Board may employ or contract with health care professionals or partner with community health centers to provide the services under the terms of a written contract or memorandum of understanding.~~

Board approval shall be required for any proposed use of district resources and facilities to support school health services. The Superintendent or designee shall identify funding opportunities available through grant programs, private foundations, and partnerships with local agencies and organizations.

The Board may prioritize school health services to schools serving students with the greatest need, including schools with medically underserved populations and/or a high percentage of low-income and uninsured children and youth.

School health services shall be provided under the supervision of a licensed health care professional. The Board may employ or contract with health care professionals or partner with community health centers to provide the services under the terms of a written contract or memorandum of understanding.

If a school nurse is employed by the school or district, he/she shall be involved in planning and implementing the school health services as appropriate.

The Superintendent or designee shall coordinate the provision of school health services with other student wellness initiatives, including health education, ~~programs that address~~ nutrition and physical fitness programs, and other activities designed to create a healthy school environment. The Superintendent or designee shall encourage joint planning and regular communications among health services staff, district administrators, teachers, counselors, other staff, and parents/guardians.

To further encourage student access to health care services, the Superintendent or designee shall develop and implement outreach strategies to increase enrollment of eligible students from low- to moderate-income families in affordable, comprehensive state or federal health coverage programs and local health initiatives. Such strategies may include, but are not limited to, providing information about the Medi-Cal program on the application for free and reduced-price meals in accordance with law.

SCHOOL HEALTH SERVICES (continued)**Consent and Confidentiality**

The Superintendent or designee shall obtain written parent/guardian consent prior to providing services to a student, except when the student is authorized to consent to the service pursuant to Family Code 6920-6929 or other applicable laws.

The Superintendent or designee shall maintain the confidentiality of student health records in accordance with law.

Payment/Reimbursement for Services

~~The Board desires that costs not be a barrier to student access to services. Services may be provided free of charge or on a sliding scale in accordance with law.~~

The Superintendent or designee ~~shall establish procedures for billing~~ may bill public and private insurance programs and other applicable programs for reimbursement of services as appropriate.

The district shall serve as a Medi-Cal provider to the extent feasible, comply with all related legal requirements, and seek reimbursement of costs to the extent allowed by law.

~~To further encourage student access to health care services, the Superintendent or designee shall develop and implement strategies to assist in outreach and enrollment of eligible students from low to moderate income families in affordable, comprehensive state or federal health coverage programs and local health initiatives. Such strategies may include, but not be limited to, providing information about the Medi-Cal program on the application for free and reduced price meals in accordance with law and providing students and parents/guardians with information about the low-cost Healthy Families insurance program.~~

Program Evaluation

In order to continuously improve school health services, the Board shall evaluate the effectiveness of such services and the extent to which they continue to meet student needs.

The Superintendent or designee shall provide the Board with periodic reports that may include, but not necessarily be limited to, rates of participation in school health services; changes in student outcomes such as school attendance or achievement; measures of school climate; feedback from staff and participants regarding program accessibility and operations, including accessibility to low-income and linguistically and culturally diverse students and families; and program costs and revenues.

SCHOOL HEALTH SERVICES (continued)*Legal Reference:*EDUCATION CODE~~8800-8807 Healthy Start support services for children~~

49073-49079 Privacy of student records

49423.5 Specialized physical health care services

49557.2-49558 Eligibility for free and reduced-price meals; sharing information with Medi-Cal

FAMILY CODE

6920-6929 Consent by minor for medical treatment

GOVERNMENT CODE

95020 Individualized family service plan

HEALTH AND SAFETY CODE104830-104865 School-based application of fluoride or other tooth decay-inhibiting agent

121020 HIV/AIDS testing and treatment; parental consent for minor under age 12

123110 Minor's right to access health records

123115 Limitation on parent/guardian access to minor's health records

123800-123995 California Children's Services Act

124025-124110 Child Health and Disability Prevention Program

124172-124174.56 Public School Health Center Support Program

124260 Mental health services; consent by minors age 12 and older

130300-130317 Health Insurance Portability and Accountability Act (HIPAA)

WELFARE AND INSTITUTIONS CODE

14059.5 Definition of "medically necessary"

14100.2 Confidentiality of Medi-Cal information

14115 Medi-Cal claims process

14115.8 LEA Medi-Cal Billing Option, program guide

14124.90 Third-party health coverage

14132.06 Covered benefits; health services provided by local educational agencies

14132.47 Administrative claiming process and targeted case management

CODE OF REGULATIONS, TITLE 10~~2699.6500-2699.6905 Healthy Families Program~~CODE OF REGULATIONS, TITLE 17

2951 Testing standards for hearing tests

6800-6874 Child Health and Disability Prevention Program

CODE OF REGULATIONS, TITLE 22

51009 Confidentiality

51050-51192 Definitions of Medi-Cal providers and services

51200 Requirements for providers

51231.2 Wheelchair van requirements

51270 Local educational agency provider; conditions for participation

51304 Limitations on specified benefits

51309 Psychology, physical therapy, occupational therapy, speech pathology, audiological services

51323 Medical transportation services

51351 Targeted case management services

51360 Local educational agency; types of services

51491 Local educational agency eligibility for payment

51535.5 Reimbursement to local educational agency providers

UNITED STATES CODE, TITLE 20

1232g Family Educational and Privacy Rights Act (FERPA)

UNITED STATES CODE, TITLE 42

1320c-9 Prohibition against disclosure of records

1397aa-1397jjmm State Children's Health Insurance Program

Legal Reference continued: (see next page)

SCHOOL HEALTH SERVICES (continued)*Legal Reference: (continued)*CODE OF FEDERAL REGULATIONS, TITLE 42431.300 *Use and disclosure of information on Medicaid applicants and recipients*CODE OF FEDERAL REGULATIONS, TITLE 45164.500-164.534 *Health Insurance Portability and Accountability Act (HIPAA)**Management Resources:*CSBA PUBLICATIONS*Expanding Access to School Health Services: Policy Considerations for Governing Boards, Policy Brief, November 2008**Promoting Oral Health for California's Student: New Role, New Opportunities for Schools, Policy Brief, November 2008**Providing School Health Services in California: Perceptions, Challenges and Needs of District Leadership Teams, 2008*CALIFORNIA DEPARTMENT OF HEALTH CARE SERVICES PUBLICATIONS*California School-Based Medi-Cal Administrative Activities Manual**LEA Medi-Cal Provider Manual*CALIFORNIA SCHOOL-BASED HEALTH ALLIANCE PUBLICATIONS*How to Fund Health Services in Your School District, September 2014**Documenting the Link Between School-Based Health Centers and Academic Success, May 2014*DEPARTMENT OF HEALTH SERVICES POLICY LETTERS*00-06 Managed Care Plan Relationships with Local Education Agency Providers, December 11, 2000*NATIONAL ASSEMBLY ON SCHOOL-BASED HEALTH CARE PUBLICATIONS*A Guidebook for Evaluating School-Based Health Centers*NATIONAL CENTER FOR YOUTH LAW PUBLICATIONS*Minor Consent, Confidentiality, and Child Abuse Reporting in California, October 2006**Confidential Medical Release: Frequently Asked Questions from Schools and Districts, November 2015*WEB SITESCSBA: <http://www.csba.org>

CSBA, PractiCal Program:

<http://www.csba.org/ProductsAndServices/AllServices/DistrictServices/PractiCal.aspx>California County Superintendents Educational Services Association: <http://www.ccsesa.org>

California Department of Education, Health Services and School Nursing:

<http://www.cde.ca.gov/ls/he/hn>California Department of Health Care Services: <http://www.dhcs.ca.gov>California Department of Public Health: <http://www.cdph.ca.gov>California School-Based Health Centers Association Alliance: <http://www.schoolhealthcenters.org>California School Nurses Organization: <http://www.csno.org>Center for Health and Health Care in Schools: <http://www.healthinschools.org>

Centers for Disease Control and Prevention, School Health Policies and Programs (SHPPS) Study:

<http://www.cdc.gov/HealthyYouth/shpps>Centers for Medicare and Medicaid Services: <http://www.cms.hhs.gov>Healthy Families Program: <http://www.healthyfamilies.ca.gov>National Assembly on School-Based Health Care: <http://www.nasbhc.org>National Center for Youth Law: <http://www.youthlaw.org>

Policy
 adopted: August 17, 2010
 revised:

SANTEE SCHOOL DISTRICT
 Santee, California

Board Policies and Bylaws Item F.1.2.

First Reading: Board Bylaw 9323,
Meeting Conduct

Prepared by Dr. Kristin Baranski
February 5, 2019

BACKGROUND:

Members of the public are encouraged to attend Board meetings and to address the Governing Board concerning any item on the agenda or within the Board's jurisdiction. In order to conduct District business in an orderly and efficient manner, the Board requires that public presentations to the Governing Board comply with the revised meeting guidelines of Board Bylaw 9323.

RECOMMENDATION:

Board Bylaw 9323 is submitted as a first reading. Action is at the discretion of the Board. If no action is taken, Board Bylaw 9323 will return for a second review and approval.

FISCAL IMPACT:

There is no fiscal impact as a result of this review.

STUDENT ACHIEVMENT IMPACT:

Effective governance has a positive impact on student achievement.

Motion: _____ Second: _____ Vote: _____

Item F.1.2.

MEETING CONDUCT

Meeting Procedures

All Governing Board meetings shall begin on time and shall be guided by an agenda prepared in accordance with Board bylaws and posted and distributed in accordance the Ralph M. Brown Act (open meeting requirements) and other applicable laws.

The Board president shall conduct Board meetings in accordance with Board bylaws and procedures that enable the Board to efficiently consider issues and carry out the will of the majority.

Quorum and Abstentions

The Board shall act by majority vote of all of the membership constituting the Board. (Education Code 35164)

The Board believes that when no conflict of interest requires abstention, its members have a duty to vote on issues before them. When a member abstains without a conflict of interest, his/her abstention shall be considered to concur with the action taken by the majority of those who vote, whether affirmatively or negatively. His/Her abstention shall not be counted for purposes of determining whether a majority of the membership of the Board has taken action.

Public Participation

Members of the public are encouraged to attend Board meetings and to address the Board concerning any item on the agenda or within the Board's jurisdiction. So as not to inhibit public participation, persons attending Board meetings shall not be requested to sign in, complete a questionnaire, or otherwise provide their name or other information as a condition of attending the meeting. The Board may adjourn or recess a meeting at any time to discuss such matters as are properly considered in closed session.

In order to conduct district business in an orderly and efficient manner, the Board requires that public presentations to the Board comply with the following procedures:

1. A citizen wishing to address the Board shall fill out a Request-to-Speak card specifying the agenda item or topic on which he/she wishes to speak. The request-to- speak cards shall be submitted any time prior to the beginning of Board's consideration of each item of business to be discussed at regular or special meetings.
2. The president will recognize those citizens who have submitted request-to-speak cards after administrative staff input and prior to Board discussion. Upon being recognized by the president, the person shall stand and identify himself/herself by giving his/her name before speaking to the desired topic.

MEETING CONDUCT

3. Each speaker may address the Board for not more than five minutes. The full time allotment for public comment about a particular agenda item shall be 20 minutes. The Board, by consensus, may increase or decrease this time. The chair shall endeavor to alternate speakers for and against the course of action under discussion.
4. Without taking action, Board members or district staff members may briefly respond to statements made or questions posed by the public about items not appearing on the agenda. Additionally, on their own initiative or in response to questions posed by the public, a Board or staff member may ask a question for clarification, make a brief announcement, or make a brief report on his/her own activities. (Government Code 54954.2)

Furthermore, the Board or a Board member may provide a reference to staff or other resources for factual information, ask staff to report back to the Board at a subsequent meeting concerning any matter, or take action directing staff to place a matter of business on a future agenda. (Government Code 54954.2)

5. The Board need not allow the public to speak on any item that has already been considered by a committee composed exclusively of Board members at a public meeting where the public had the opportunity to address the committee on that item. However, if the Board determines that the item has been substantially changed since the committee heard the item, the Board shall provide an opportunity for the public to speak. (Government Code 54954.3)
6. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment as briefly as the subject permits.

7. For matters requested to be placed on the agenda by members of the public, the full time allotment for such presentations shall be 15 minutes. The Board, by consensus, may increase or decrease this time.

8. The president shall be responsible for the orderly conduct of the meeting and shall rule on the appropriateness of a topic being presented. A majority of the Board present shall have the final decision in determining the appropriateness of all such rulings. If the topic would be more suitably addressed at a later time, the president may indicate the time and place when it should be presented. The Board shall not prohibit public criticism of its policies, procedures, programs, services, acts, or omissions. In addition, the Board may not prohibit public criticism of district employees.

Whenever a member of the public initiates specific complaints or charges against an employee, the Board president shall inform the complainant that in order to protect the employee's right to adequate notice before a hearing of such complaints and charges, and also to preserve the ability of the Board to legally consider the complaints or charges in any subsequent evaluation of the employee, it is the policy of the Board to hear such complaints or charges in closed session unless otherwise requested by the employee

MEETING CONDUCT

pursuant to Government Code 54957. The Board president shall also encourage the complainant to file a complaint using the appropriate district complaint procedure.

9. The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the president to terminate the privilege of addressing the Board.

The Board may remove disruptive individuals and order the room cleared if necessary. In this case, members of the media not participating in the disturbance shall be allowed to remain, and individuals not participating in such disturbances may be allowed to remain at the discretion of the Board. When the room is ordered cleared due to a disturbance, further Board proceedings shall concern only matters appearing on the agenda. (Government Code 54957.9)

When such disruptive conduct occurs, the Superintendent or designee shall contact local law enforcement.

Recording by the Public

The Superintendent or designee shall designate locations from which members of the public may broadcast, photograph, or tape record open meetings without causing a distraction.

If the Board finds that noise, illumination, or obstruction of view related to these activities would persistently disrupt the proceedings, these activities shall be discontinued or restricted as determined by the Board. (Government Code 54953.5, 54953.6)

MEETING CONDUCT

Legal Reference:

EDUCATION CODE

- 5095 Powers of remaining board members and new appointees 32210
- Willful disturbance of public school or meeting a misdemeanor 35010
- Prescription and enforcement of rules
- 35145.5 Agenda; public participation; regulations
- 35163 Official actions, minutes and journal 35164
- Vote requirements
- 35165 Effect of vacancies upon majority and unanimous votes by seven member board

GOVERNMENT CODE

- 54953.5 Audio or video tape recording of proceedings
- 54953.6 Broadcasting of proceedings
- 54954.2 Agenda; posting; action on other matters
- 54954.3 Opportunity for public to address legislative body; regulations 54957 Closed sessions
- 54957.9 Disorderly conduct of general public during meeting; clearing of room PENAL

CODE

- 403 Disruption of assembly or meeting COURT

DECISIONS

- McMahon v. Albany Unified School District, (2002) 104 Cal.App.4th 1275
- Rubin v. City of Burbank, (2002) 101 Cal.App.4th 1194
- Baca v. Moreno Valley Unified School District, (1996) 936 F.Supp. 719

ATTORNEY GENERAL OPINIONS

- 76 Ops. Cal. Atty. Gen. 281 (1993)
- 66 Ops. Cal. Atty. Gen. 336 (1983)
- 63 Ops. Cal. Atty. Gen. 215 (1980)
- 61 Ops. Cal. Atty. Gen. 243, 253 (1978)
- 55 Ops. Cal. Atty. Gen. 26 (1972)
- 59 Ops. Cal. Atty. Gen. 532 (1976)

Management Resources:

CSBA PUBLICATIONS

- The Brown Act: School Boards and Open Meeting Laws, rev. 2005
- Board Presidents' Handbook, rev. 2002
- Maximizing School Board Governance: Boardmanship

ATTORNEY GENERAL PUBLICATIONS

- The Brown Act: Open Meetings for Legislative Bodies, 2003

WEB SITES

- CSBA: <http://www.csba.org>
- California Attorney General's Office: <http://www.caag.state.ca.us>

Bylaw
 adopted: February 17, 2009
 Revised:

SANTEE SCHOOL DISTRICT
 Santee, California

Board Policies and Bylaws Item F.1.3.

First Reading: Revised Board Policy 6020, Parent Involvement

Prepared by Dr. Stephanie Pierce
February 5, 2019

BACKGROUND:

Attached is revised Board Policy 6020, Parent Involvement, based upon California School Board Association’s (CSBA) sample Board Policies and Regulations.

RECOMMENDATIONS:

This evening administration is presenting revised Board Policy 6020, Parent Involvement, for a first reading. Action, if any, is at the discretion of the Board.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy.

STUDENT ACHIEVEMENT IMPACT:

Sustained parent involvement contributes greatly to student achievement.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.3.

PARENT INVOLVEMENT

The Governing Board recognizes that parents/guardians are their children's first and most influential teachers and that sustained parent/guardian involvement in the education of their children contributes greatly to student achievement and a positive school environment. The Superintendent or designee shall ~~work~~ consult with staff ~~and parents/guardians and family members to~~ in the development of meaningful opportunities for ~~parents/guardians~~ them to be involved in district and school activities at all grade levels; advisory, and decision-making, ~~committees; and advocacy roles;~~ and activities to support learning at home.

Parents/guardians shall be notified of their rights to be informed about and to participate in their children's education and of the opportunities available to them to do so.

The district's local control and accountability plan shall include goals and strategies for parent/guardian involvement, including district efforts to seek parent/guardian input in district and school site decision making and to promote parent/guardian participation in programs for English learners, foster youth, students eligible for free and reduced-price meals, and students with disabilities.

The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parent/guardian and family involvement engagement efforts, including, but not limited to, input from parents/guardians, family members, and school staff on the adequacy of ~~parent~~ involvement opportunities and on barriers that may inhibit parent/guardian participation.

Title I Schools

~~Each year the Superintendent or designee shall identify specific objectives of the district's parent involvement program for schools that receive Title I funds. He/she shall ensure that parents/guardians of students participating in Title I programs are consulted and participate in the planning, implementation and evaluation of the parent involvement program.~~

When the district's Title I, Part A allocation exceeds the amount specified in 20 USC 6318, the Board shall reserve at least one percent of the funding to implement parent/guardian and family engagement activities. The Superintendent or designee shall involve parents/guardians and family members of participating students in decisions regarding how the district's Title I funds will be allotted for parent/guardian ~~involvement and family engagement~~ activities and shall ensure that ~~each school receiving Title I funds develops a school level parent involvement policy in accordance with 20 USC 6318~~ priority is given to schools in high poverty areas in accordance with law.

Expenditures of such funds shall be consistent with the activities specified in this policy and shall include at least one of the following:

PARENT INVOLVEMENT (continued)

1. Support for schools and nonprofit organizations in providing professional development for district and school staff regarding parent/guardian and family engagement strategies, which may be provided jointly to teachers, principals, other school leaders, specialized instructional support personnel, paraprofessionals, early childhood educators, and parents/guardians and family members
2. Support for programs that reach parents/guardians and family members at home, in the community, and at school
3. Dissemination of information on best practices focused on parent/guardian and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents/guardians and family members
4. Collaboration with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement
5. Any other activities and strategies that the district determines are appropriate and consistent with this policy

The Superintendent or designee shall ensure that each school receiving Title I funds develops a school-level parent/guardian and family engagement policy in accordance with 20 USC 6318.

Non-Title I Schools

The Superintendent or designee shall develop and implement strategies to be ~~utilized by~~ applicable to each school that does not receive federal Title I funds to encourage the involvement and support of parents/guardians in the education of their children including but not limited to, strategies describing how the district and schools will address the purposes and goals described in Education Code 11502.

Legal Reference: (see next page)

PARENT INVOLVEMENT (continued)*Legal Reference:*EDUCATION CODE

11500-11506 Programs to encourage parent involvement

48985 Notices in languages other than English

51101 Parent rights and responsibilities

52060-52077 Local control and accountability plan54444.1-54444.2 Parent advisory councils, services to migrant children56190-56194 Community advisory committee, special education

64001 Single plan for student achievement

LABOR CODE

230.8 Time off to visit child's school

CODE OF REGULATIONS, TITLE 518275 Child care and development programs, parent involvement and educationUNITED STATES CODE, TITLE 206311 ~~Parental notice of teacher qualifications and student achievement~~ State plan

6312 Local educational agency plan

6314 Schoolwide programs

6316 School improvement

6318 ~~Parent and family involvement engagement~~

6631 Teacher and school leader incentive program, purposes and definitions

CODE OF FEDERAL REGULATIONS, TITLE 28

35.104 Definitions, auxiliary aids and services

35.160 Communications

*Management Resources:*CSBA PUBLICATIONSParent Involvement: Development of Effective and Legally Compliant Policies, Governance and Policy Services Policy Briefs, August 2006STATE BOARD OF EDUCATION POLICIES

89-01 Parent Involvement in the Education of Their Children, rev. 1994

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONSTitle I School-Level Parental Involvement PolicyFamily Engagement Framework: A Tool for California School Districts, 2014U.S. DEPARTMENT OF EDUCATION NON-REGULATORY GUIDANCE PUBLICATIONSParental Involvement: Title I, Part A, Non-Regulatory Guidance, April 23, 2004WEB SITESCSBA: <http://www.csba.org>

California Department of Education, Family, School, Community Partnerships:

<http://www.cde.ca.gov/ls/pf>California Parent Center: <http://parent.sdsu.edu>California State PTA: <http://www.capta.org>National Coalition for Parent Involvement in Education: <http://www.ncpie.org>National PTA: <http://www.pta.org>~~No Child Left Behind: <http://www.ed.gov/nclb>~~Parent Information and Resource Centers: <http://www.pirc-info.net>Parents as Teachers National Center: <http://www.parentsasteachers.org>U.S. Department of Education: <http://www.ed.gov>

Policy

adopted: May 5, 2009

reviewed: August 17, 2010

SANTEE SCHOOL DISTRICT

Santee, California

Board Policies and Bylaws Item F.1.4.

First Reading: Revised Board Policy
6142.3, Civic Education

Prepared by Dr. Stephanie Pierce
February 5, 2019

BACKGROUND:

Attached is revised Board Policy 6142.3, Civic Education, based upon California School Board Association's (CSBA) sample Board Policies and Regulations.

RECOMMENDATIONS:

This evening administration is presenting revised Board Policy 6142.3, Civic Education, for a first reading. Action, if any, is at the discretion of the Board.

FISCAL IMPACT:

There is no fiscal impact to the district by revising this board policy.

STUDENT ACHIEVEMENT IMPACT:

A comprehensive civic education program helps students acquire the knowledge, skills, and principles essential for informed, engaged, and responsible citizenship.

Motion: _____ Second: _____ Vote: _____

Agenda Item F.1.4.

CIVIC EDUCATION

The Governing Board recognizes that ~~citizen~~ involvement in civic and political institutions is essential to a democratic government and desires to provide a comprehensive civic education program to help students acquire the knowledge, skills, and principles essential for informed, engaged, and responsible citizenship.

The Board shall approve, upon the recommendation of the Superintendent or designee, academic standards and curriculum in civics and government that are aligned with state academic standards and curriculum frameworks.

The Superintendent or designee shall determine specific courses within the K-8 curriculum in which civic education and government may be explicitly and systematically taught. He/she also shall encourage the integration of civic education into other subjects as appropriate.

The district's civic education program shall provide students with an understanding of the rights and responsibilities of citizens in American democracy and the workings of federal, state, and local governments. As appropriate, instruction should include an examination of fundamental American documents, including, but not limited to, the Declaration of Independence, the United States Constitution, the Federalist Papers, and other significant writings and speeches. Instruction should also promote a student's understanding of shared democratic principles and values, such as personal responsibility, justice, equality, respect for others, civic-mindedness, and patriotism, and enable students to make their own commitment to these civic values.

~~To develop a sense of political effectiveness, instruction should develop students' understanding of the importance of civic participation in a democratic society. Service learning, extracurricular and cocurricular activities, class and school elections, simulations of government, student-led debates, voter education, and observation of local government processes may be used to reinforce classroom instruction by linking civic knowledge to practical experience and encouraging civic involvement.~~

~~Instruction also should promote a student's understanding of shared democratic principles and values, such as personal responsibility, justice, equality, respect for others, civic-mindedness, and patriotism, and enable students to make their own commitment to these civic values.~~

Whenever civic education includes topics that may be controversial due to political beliefs or other influences, instruction shall be presented in a balanced manner that does not promote any particular viewpoint. Students shall not be discriminated against for expressing their ideas and opinions and shall be encouraged to respect different points of view.

Constitution/Citizenship Day

Each year on or near September 17, in commemoration of Constitution and Citizenship Day, the district shall hold an educational program for students in grades K-8 pertaining to the United States Constitution which shall include exercises and instruction in the purpose, meaning, and importance of the Constitution, including the Bill of Rights.

Legal Reference: (see next page)

CIVIC EDUCATION (continued)

Legal Reference:

EDUCATION CODE

54 Student service on boards and commissions

233.5 Teaching of principles

33540 Standards for government and civics instruction

37221 Commemorative exercises including anniversary of U.S. Constitution

48205 Absence from school for jury duty or precinct board service

49040-49041 Student voter registration

51210 Courses of study, grades 1-6

51220 Courses of study, grades 7-12

51470-51474 State Seal of Civic Engagement

ELECTIONS CODE

12302 Precinct boards, appointment of students

UNITED STATES CODE, TITLE 20

6711-6716 Education for Democracy Act

UNITED STATES CODE, TITLE 36

101-144 Patriotic observances

Management Resources:

CSBA PUBLICATIONS

School Board Leadership: The Role and Function of California's School Boards, 1996

FEDERAL REGISTER

77 Fed. Reg. 29727 Constitution Day and Citizenship Day

AMERICAN BAR ASSOCIATION PUBLICATIONS

Essentials of Law-Related Education, rev. 2003

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

History-Social Science Content Standards

History-Social Science Framework for California Public Schools

CENTER FOR CIVIC EDUCATION PUBLICATIONS

Education for Democracy: California Civic Education Scope & Sequence, 2003

National Standards for Civics and Government, 1994

NATIONAL ASSESSMENT OF EDUCATIONAL PROGRESS (NAEP) PUBLICATIONS

1998 Civics Report Card for the Nation, November 18, 1999

Civics Assessment

WEB SITES

CSBA: <http://www.csba.org>

American Bar Association, Law-Related Education Projects: <http://www.abanet.org/publiced/lre>

http://www.americanbar.org/groups/public_education.html

American Political Science Association: <http://www.apsanet.org>

Bill of Rights Institute: <http://www.billofrightsinstitute.org>

California Association of Student Leaders: <http://www.casl.org>

California Council for the Social Studies: <http://www.ccss.org>

Center for California Studies: <http://www.csus.edu/calst>

Center for Civic Education: <http://www.civiced.org>

Center for Information and Research on Civic Learning and Engagement: <http://www.civicyouth.org>

Center for Youth Citizenship: <http://www.youthcitizenship.org>

Constitutional Rights Foundation: <http://www.crf-usa.org>

National Assessment of Educational Progress (NAEP), Civics Assessment:

<http://nces.ed.gov/nationsreportcard/civics>

National Council for the Social Studies: <http://www.ncss.org>

Policy
adopted: August 17, 2010

SANTEE SCHOOL DISTRICT
Santee, California

Item G. EMPLOYEE ASSOCIATION COMMUNICATION

Item H. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS

Item I. CLOSED SESSION

Citizens wishing to address the Board about a Closed Session item are requested to submit a Request to Speak card in advance. The Board invites citizens at this time to address the Board about any of the items listed under Closed Session

The Board will go into Closed Session to discuss:

1. **Conference with Labor Negotiators** (Gov't. Code § 54957.6)
Purpose: Negotiations
Agency Negotiators: Tim Larson, Assistant Superintendent
Employee Organizations: Santee Teachers Association (STA); and
Classified School Employees Association (CSEA)

2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)
Superintendent

Item J. RECONVENE TO PUBLIC SESSION

Item K. ADJOURNMENT

Agenda Items H, I, J, and K.